

Swearing in of Officials by 24th District Court Judges: Judge John Courtright and Judge Richard Page: Diana Zarazua, City Clerk; James Beri, City Administrator; Karen Lowe, Treasurer; City Council Members: Mayor Pro Tem, Kalley Hess, Council President, Carl Louvet, Medina Balderas, Wheeler Marsee, Nicole Barnes, David Cybulski.
Stacy L. Striz, Mayor, City of Melvindale Newly Elected Officials.

Regular Council Meeting of the City of Melvindale held in the Council Chambers on Wednesday, December 7, 2011, at 7:30 pm.

The meeting was called to order by Mayor Striz and roll call was taken:

PRESENT COUNCIL MEMBERS: Hess, Louvet, Balderas, Marsee, Barnes, Cybulski.

ALSO PRESENT: Paul L. LaManes, City Administrator; Joe Couvreur, Asst. Corporation Counsel; Dan Wilhelm, Fire Chief; Joe Owens, DPW Director; Laura Irvin, Director of Parks & Recreation; Ryan Massolia, Senior and Recreational Director.

Rick Cadez, Police Chief was absent and excused.
Teresa Kirk, Housing Director was absent and excused.

The Pledge of Allegiance was led by Mayor Striz and the invocation was led by Rev. Jerry Lee Williams of Heart to Heart Ministries.

11-12-214 Moved by Marsee and supported by Louvet to approve the *Regular* Council Meeting minutes dated November 16, 2011.

Passed Unanimously

11-12-215: Moved by Louvet and supported by Balderas to *table* the following term renewals to be confirmed at the next council meeting:

- Carolyn Anderson, Aging Commission
- Judy Ohannasian, Aging Commission
- Souheil Sabak, Construction Board of Appeals
- Joan Doss, Civil Service Commission
- Elizabeth Mann, Board of Compensation
- Theresa Kieltyka, DDA
- Danny Kashmika, DDA
- Colleen Bates, DDA
- Maureen Bolton, EDC
- John Resac, Zoning Board
- Michael Suiter, Zoning Board

Passed Unanimously

11-12-216: Moved by Louvet and supported by Balderas to approve the Mayoral Appointments and term renewals of the following:

- Nancy Kibby to the Board of Review, whose new term shall expire 12/03/2014
- Sue Herman to the Library Commission, whose new term expires 12/03/2016
- Frances Ladach to Parks & Recreation, whose new term expires 12/03/2014
- Martha Marsee to Parks & Recreation, whose new term 12/03/2014
- Ione Ronan to Parks & Recreation, replacing the unexpired term of Rigo Velasquez whose term expires 11/18/2012
- Stan Filipowski to Parks & Recreation, replacing the unexpired term of Carl Louvet whose term expires 11/17/2013
- Mike Haftel of Planning Commission whose new term expires 12/03/2014
- Craig Janofski of Planning Commission whose new term expires 12/03/2014
- Vince Agius of Planning Commission whose new term expires 12/03/2014
- Jason Ortiz of Public Safety Commission whose new term expires 12/07/2016
- Martha McDaniels replacing the unexpired term of Wheeler Marsee whose term expires 11/21/2012

**Council waived their right to reconsider this resolution*

*** Council waived the 2 week waiting period*

Passed Unanimously

11-12-217: Moved by Louvet and supported by Hess to table the Mayoral appointment of **Corinne R. Galusky as Corporation Counsel** to provide all services as Corporation Counsel as provided by charter and ordinance, except services associated with Prosecution, to serve at the will and pleasure of the Mayor and Council, with compensation being \$120,000.00 annually with no benefits.

Passed Unanimously

11-12-218: Moved by Marsee and supported by Louvet to approve the Mayoral appointment of **James Beri as City Administrator**, to serve at the will and pleasure of the Mayor and Council, with compensation being \$65,000.00 and no benefit package.

**Council waived their right to reconsider this resolution*

*** Council waived the 2 week waiting period*

Passed Unanimously

11-12-219: Moved by Marsee and supported by Louvet to reappoint **Lawrence Coogan as Prosecutor** to prosecute all cases involving the violation of criminal or quasi criminal ordinances or misdemeanors within the city limits, including violations of state law where so authorized by statute and any appeals arising therefrom to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same, \$90.00 per hour.

Passed Unanimously

11-12-220: Moved by Louvet and supported by Balderas to reappoint **Charles E. Raines, Co.** as City Engineer, to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same, billing rates ranging from \$83-\$110 per hour.

Passed Unanimously

11-12-221: Moved by Hess and supported by Balderas to reappoint **Plante & Moran LLP** as City Auditors, to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same. (Flat fee for General Fund audit is currently \$57,000.00)

Passed Unanimously

11-12-222: Moved by Marsee and supported by Louvet to reappoint **Yvonne Kollmorgen as Executive Secretary**, to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same, \$35,000 Non-Union Benefit Schedule B.

Passed Unanimously

11-12-223: Moved by Louvet and supported by Barnes to reappoint **Joe Owens as Director of Public Works & Water Supply & Building Department**, to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same, \$56,860.27 Non-Union Benefit Schedule A.

Passed Unanimously

11-12-224: Moved by Louvet and supported by Marsee to reappoint **Laura Irvin as Parks & Recreation Director**, to serve at the will and pleasure of the Mayor and Council, with compensation being paid to remain the same, \$43,680.00 Non-Union Benefit Schedule A.

Passed Unanimously

11-12-225: Moved by Louvet and supported by Balderas to reappoint **Anthony Fuoco as Assessor**, to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same, \$18,600 with no benefits.

Passed Unanimously

11-12-226: Moved by Louvet and supported by Barnes to *table* the Mayoral appointment of **Andrew Bovair, Jr. as the Building Inspector**, to serve at the will and pleasure of the Mayor and Council, with compensation being paid \$23.00 per hour with non-union Benefit package B except with NO clothing allowance.

Passed Unanimously

11-12-227: Moved by Louvet and supported by Marsee to *table* the Mayoral appointment of **Bradley Burns, as Heating and Cooling Inspector**, to serve at the will of the Mayor and Council, with compensation being paid to remain the same.

Passed Unanimously

11-12-228: Moved by Louvet and supported by Hess to reappoint **John DeAngelis, as Electrical Inspector**, to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same.

Passed Unanimously

11-12-229: Moved by Louvet and supported by Balderas to reappoint **Clive Forrest as Plumbing Inspector**, to serve at the will and pleasure of the Mayor and Council, with compensation currently being paid to remain the same

Passed Unanimously

11-12-230: Moved by Marsee and supported by Barnes to appoint the City Administrator, James Beri to serve on the Board of Trustees for the Police and Fireman's Retirement System effective December 7, 2011.

Passed Unanimously

11-12-231: Moved by Barnes and supported by Marsee to confirm the appointment of Diana Zarazua, City Clerk, to serve on the Building Authority 3 year term, new term expiring November 21, 2014.

Passed Unanimously

A representative from Congressman John Conyers office came and gave a presentation to the Mayor and Council and to offer his congratulations.

Mayor Striz presented a Proclamation to the Melvindale Junior Football Freshman Team for winning the Peanut Bowl.

11-12-232: Moved by Louvet and supported by Marsee to receive and place on file the communication from the Melvindale High School Drama Club.

Passed Unanimously

11-12-233: Moved by Marsee and supported by Louvet to receive and place on file the resignations from: Valerie Cadez to Beautification Committee, Rigo Velasquez to Parks & Recreation, Carl Louvet to Parks & Recreation, Wheeler Marsee to Public Safety and Medina Balderas to the EDC.

Passed Unanimously

11-12-234: Moved by Louvet and supported by Barnes to receive and place on file the retirement letter from Fire Chief, Dan Wilhelm.

Passed Unanimously

Audience Participation was offered.

11-12-235: Moved by Louvet and supported by Marsee to receive and place on file the invoices and cover sheet and to authorize the payment of invoices totaling \$491,523.07 and the electronic transfers totaling \$92,953.66.

Passed Unanimously

11-12-236: Moved by Louvet and supported by Barnes to approve the issuance of the Tax Anticipation Notes for the 2012 budget year.

Passed Unanimously

11-12-237: Moved by Louvet and supported by Barnes to approve the 5 year Deficit Elimination Plan for the General Fund.

Passed Unanimously

11-12-238: Moved by Louvet and supported by Barnes to concur with the request from the City Administrator to adopt the following resolution:

Whereas, with the changes in officials, it is necessary for the City Council to adopt resolutions authorizing appropriate city officials and finance employees to authorize banking and cash management transactions necessary to conduct city business;

Be it resolved, that the following elected officials be and are hereby authorized as check signers on all city bank accounts with Comerica Bank, excepting the Housing Rehab account and the Flexible Spending Account:

Mayor: Stacy L. Striz
Treasurer: Karen Lowe
City Clerk: Diana Zarazua

Be it further Resolved, that the authorized signers for the Housing Rehab Account are:

Mayor: Stacy L. Striz
City Clerk: Diana Zarazua

Be it further Resolved, that the authorized signer for the Flexible Spending Account is:

Treasurer: Karen Lowe

Be it further Resolved, that the Treasurer or City Administrator or Finance Director or Accounting Clerk each be authorized to transfer funds among city accounts with Comerica Bank, including transfers to or from the Comerica Governmental Cash Investment Fund (Fund J) and other city trust accounts;

Be it further Resolved, that the City Administrator or Finance Director or Accounting Clerk each be authorized as agents to transfer funds by wire transfer;

Be it further resolved, that the City Council acknowledges and confirms that the City Administrator/Finance Director and that Daniel McWhorter, serving as Accounting Clerk at this date, are to be authorized as cited above.

Passed Unanimously

11-12-239: Moved by Louvet and supported by Marsee to adjourn at 8:30

Passed Unanimously

Mayor Stacy L. Striz

Diana Zurazua, City Clerk