

**Regular** Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, December 18, 2019 at 7:30 p.m.

The meeting was called to order by Mayor Wheeler T. Marsee Jr. and roll call was taken.

PRESENT COUNCIL MEMBERS: Jackson, Filipowski, Rauser, Frederick, Cartrette

The Pledge of Allegiance was led by Mayor Wheeler T. Marsee Jr.

**ALSO PRESENT:** Linda Land, City Clerk; Michel Belch, Treasurer;  
Lawrence J. Coogan, Corporation Counsel;  
Richard S. Ortiz, City Administrator/Finance Director; John Allen, Chief of Police;  
Larrie Ordus, DPW Director; Bradley Burns, Chief Building Official;  
Susan Louvet, Interim Parks and Recreation Director

Steven Densmore was absent and excused.

**19-12-326** Moved by Filipowski and supported by Cartrette, to approve the Regular Council Meeting minutes dated December 4, 2019.

Passed Unanimously

**19-12-327** Moved by Filipowski and supported by Rauser, to remove from table and confirm the Mayor's reappointment of Patti Hall, to the Public Safety Commission, new term expires November 20, 2024.

Passed Unanimously

**19-12-328** Moved by Filipowski and supported by Rauser, to remove from table and confirm the Mayor's nomination of Barbara Cagle, to the Parks & Recreation Commission, new term expires, November 16, 2022.

Passed Unanimously

**19-12-329** Moved by Filipowski and supported by Jackson, to remove from table and confirm the Mayor's nomination of Rene Marlow, to the Planning Commission, to fill the unexpired term of Joseph Jackson, term expires November 17, 2021.

Passed Unanimously

**19-12-330** Moved by Filipowski and supported by Rauser, to remove from table and confirm the Mayor's nomination of Lisa Cadez, to the Parks & Recreation Commission, new term expires, November 16, 2022.

Passed Unanimously

**19-12-331** Moved by Filipowski and supported by Jackson, to remove from table and confirm the Mayor's nomination of Scott Laufenberg, to the Planning Commission, new term expires November 16, 2022.

Passed Unanimously

**19-12-332** Moved by Filipowski and supported by Rauser, to remove from table and confirm the nomination of Paul Brown, to the Planning Commission, new term expires November 18, 2020.

Passed Unanimously

Audience Participation

**19-12-333** Moved by Filipowski and supported by Rauser, to table the request for cleaning services for the Police Department until further research can be done by Richard S. Ortiz, City Administrator/Finance Director, regarding hiring a part time employee to work 29 hours per week, to clean all of City Hall, Police Department, Fieldhouse and Senior Center.

Passed Unanimously

**19-12-334** Moved by Cartrette and supported by Frederick, to adopt the following police department rules and regulation change, as adopted by the Public Safety Commission, on December 10<sup>th</sup>, 2019:

- A. Policy: 006 Written Directive System
- B. Policy: 024 Field Training Program
- C. Policy: 084 Response to Boating Accidents and Possible Drownings.

Passed Unanimously

**19-12-335** Moved by Filipowski and supported by Rauser, to concur with Larrie Ordus, DPW Director to approve the repair or replacement of the switch and/or transformer at the Fire Station and further that the maximum approved amount not exceed \$75,000.00.

Passed Unanimously

**19-12-336** Moved by Rauser and supported by Filipowski, to approve the purchase of a Hitachi model ZX35U-5 compact excavator from AIS Construction Equipment Corp., 56555 Pontiac Trail, New Hudson, MI 48165 in the amount of \$51,602.88 and further that the funds for this purchase will come from the water fund.

Passed Unanimously

**19-12-337** Moved by Filipowski and supported by Rauser, to purchase a Felling model FT16ITI tilt deck trailer from AIS Construction Equipment Corp., 56555 Pontiac Trail, New Hudson, MI 48165, in the amount of \$13,432.58

Passed Unanimously

**19-12-338** Moved by Cartrette and supported by Filipowski, to approve the purchase of a Hydraulic System to be installed by Versalift Midwest, 51761 Danview Technology Ct., Shelby Twp., MI 48315, in the former rescue truck, in the amount of \$11,069.00.

Passed Unanimously

**19-12-339** Moved by Cartrette and supported by Filipowski, to approve the 2019 Amended Budget as presented.

**General Fund**

<u>Anticipated Revenue:</u>	2019	Adjustment	2019 Amend
Property Tax	6,371,607	128,154	6,499,761
State of Michigan	1,764,419	283,063	2,047,482
Other Revenue and Financing Sources	2,852,654	136,904	2,989,558
<b>Total Revenues and Other Sources</b>	<b>10,988,680</b>	<b>548,121</b>	<b>11,536,801</b>

Anticipated Expenditures

Council Total	15,500	-	15,500
District Court Total	860,550	-	860,550
Mayor Total	64,163	4,321	68,484
Controller Total	188,447	6,921	195,368
Election Workers Total	23,700	(2,379)	21,321
Professional Fees Total	77,000	24,387	101,387
Corporation Counsel Total	160,000	7,000	167,000
City Clerk Total	136,002	(9,446)	126,556
Board of Review Total	2,300	(50)	2,250
Treasurer Office Total	127,813	10,345	138,158
Data Processing Total	28,776	256	29,032
Police Dept Total	2,106,871	(145,778)	1,961,093
Fire Dept Total	1,534,882	(1,232)	1,533,650
Planning Commission Total	-	1,269	1,269
Mutual Aid Total	24,500	(250)	24,250
Dept of Public Works Total	683,461	185,346	868,807
Street Lighting Total	152,616	(4,659)	147,957
Contribution to other funds Total	1,601,880		

		(391,859)	1,210,021
Refuse Total	527,050	14,249	541,299
Swimming Pool Total	61,439	(59,812)	1,627
Trailer Park Total	0	3,857	3,857
Senior Program Total	65,616	(8,986)	56,630
Parks & Recreation Total	1,597	15,749	17,346
Insurances Total	542,727	(24,148)	518,579
Retirement Contributions	2,139,913	(264,831)	1,875,082
Miscellaneous	161,937	30,874	192,811
Debt Service	74,915	-	74,915
Tax Anticipation Notes Issuance	75,343	(5,000)	70,343
<b>Total Appropriations</b>	<b>11,438,998</b>	<b>(613,857)</b>	<b>10,825,141</b>

Passed Unanimously

**19-12-340** Moved by Cartrette and supported by Rauser, to approve the payout for Daniel Smiley in the amount of 2,554.07.

Daniel Smiley Leave Payout  
Resignation Date: 10/31/2019

Accrued Vacation: 60.12 Hours  
Unused Comp Time: 1.5 Hours

TOTAL HOURS: 61.62 Hours  
61.62 Hours @ \$24.2586 = **\$1,494.82**

Pro-Rated Gun Allowance: \$383.50  
Pro-Rated Uniform Allowance: \$300.60  
Pro-Rated Longevity: \$75.15  
Healthcare Opt-Out: \$300.00

**GRAND TOTAL: \$2,554.07**

Passed Unanimously

**19-12-341** Moved by Filipowski and supported by Rauser, to enter into closed session at 8:19 p.m. regarding contractual negotiations concerning Bob Harris and Mill Steel.

Passed Unanimously

**19-12-342** Moved by Filipowski and supported by Rauser, to reconvene the Regular Council meeting at 8:35 p.m.

Passed Unanimously

**19-12-343** Moved by Cartrette and supported by Filipowski, to approve the agreed upon contract with Mill Steel regarding the Frost law permit.

Passed Unanimously

**19-12-344** Moved by Cartrette and supported by Filipowski, to extend the moratorium for recreational and medical marijuana until rules are finalized and approved by State of Michigan.

Passed Unanimously

**19-12-345** Moved by Filipowski and supported by Rauser, to receive and place on file the November 2019 Treasurer's report.

Passed Unanimously

**19-12-346** Moved by Filipowski and supported by Rauser, to appoint Dawn Cartrette as Liaison to the Economic Development Corporation.

Passed Unanimously

**19-12-347** Moved by Cartrette and supported by Rauser, to appoint Stan Filipowski as Liaison to the Parks & Recreation Commission.

Passed Unanimously

**19-12-348** Moved by Filipowski and supported by Rauser, to appoint Joe Jackson as Liaison to the Planning Commission.

Passed Unanimously

**19-12-349** Moved by Filipowski and supported by Cartrette, to appoint Scott Frederick as Liaison to the Public Safety Commission.

Passed Unanimously

**19-12-350** Moved by Filipowski and supported by Cartrette, to appoint Julie Rauser as Liaison to the Library Commission.

Passed Unanimously

Second Audience Participation

**19-12-351** Moved by Filipowski and supported by Jackson, to receive and place on file the invoice and cover sheet and to authorize the payment of the approved invoices totaling \$625,716.22 and the electronic transfers totaling \$170,023.37.

Passed Unanimously

**19-12-352** Moved by Filipowski and supported by Rauser, to adjourn at 8:47 p.m., no objections, so ordered.

Passed Unanimously

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Wheeler T. Marsee Jr., Mayor

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Linda Land, City Clerk