

**Regular** Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, December 4, 2019 at 7:30 p.m.

The meeting was called to order by Mayor Wheeler T. Marsee Jr. and roll call was taken.

PRESENT COUNCIL MEMBERS: Jackson, Filipowski, Rauser, Frederick, Densmore, Cartrette

The Pledge of Allegiance was led by Mayor Wheeler T. Marsee Jr.

**ALSO PRESENT:** Linda Land, City Clerk; Michel Belch, Treasurer;  
Lawrence J. Coogan, Corporation Counsel;  
Richard S. Ortiz, City Administrator/Finance Director; John Allen, Chief of Police;  
Larrie Ordus, DPW Director; Bradley Burns, Chief Building Official;  
Susan Louvet, Interim Parks and Recreation Director

**19-12-282** Moved by Filipowski and supported by Densmore, to approve the Regular Council Meeting minutes dated November 20, 2019.

Passed Unanimously

**19-12-283** Moved by Filipowski and supported by Densmore, to enter into closed session at 7:34 p.m. regarding the reappointment and contractual terms and conditions of Lawrence J. Coogan, Corporation Counsel.

Passed Unanimously

**19-12-284** Moved by Filipowski and supported by Densmore, to reconvene the Regular Council meeting at 7:47 p.m.

Passed Unanimously

**19-12-285** Moved by Cartrette and supported by Densmore, to remove from table and confirm the reappointment of Lawrence J. Coogan as Corporation Counsel/ City Prosecutor, pursuant to the terms and conditions of the contract, to serve at the will and pleasure of the Mayor and Council and further to authorize the Mayor to sign the contract as presented.

Passed Unanimously

**19-12-286** Moved by Densmore and supported by Filipowski, to enter into closed session at 7:49 p.m. regarding the reappointment and contractual terms and conditions of Richard S. Ortiz, City Administrator/Finance Director.

Passed Unanimously

**19-12-287** Moved by Filipowski and supported by Rauser, to reconvene the Regular Council meeting at 8:02 p.m.

Passed Unanimously

**19-12-288** Moved by Densmore and supported by Filipowski, to remove from table and confirm the reappointment of Richard S. Ortiz, City Administrator/Finance Director, pursuant to the terms and conditions of the contract, to serve at the will and pleasure of the Mayor and Council and further to authorize the Mayor to sign the contract as presented.

Passed Unanimously

**19-12-289** Moved by Filipowski and supported by Densmore, to enter into closed session at 8:03 p.m. regarding the reappointment and contractual negotiation of Cecilia Dally, Executive Secretary to Mayor and Council.

Passed Unanimously

**19-12-290** Moved by Filipowski and supported by Densmore, to reconvene the Regular Council meeting at 8:13 p.m.

Passed Unanimously

**19-12-291** Moved by Filipowski and supported by Densmore, to remove from table and confirm the reappointment of Cecilia Dally, Executive Secretary to Mayor and Council, pursuant to the terms and conditions of the contract, to serve at the will and pleasure of the Mayor and Council.

Passed Unanimously

**19-12-292** Moved by Densmore and supported by Rauser, to remove from table and confirm the reappointment of Larrie Ordus as Department of Public Works Director, to serve at the will and pleasure of the Mayor and Council.

Passed Unanimously

**19-12-293** Moved by Filipowski and supported by Densmore, to remove from table and confirm the reappointment of Susan Louvet as Interim Parks & Recreation Director, to serve at the will and pleasure of the Mayor and Council.

Passed Unanimously

**19-12-294** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of John Hennessey as City Engineer, to serve at the will and pleasure of the Mayor and Council.

Passed Unanimously

**19-12-295** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Robert Brazeau as City Assessor, to serve at the will and pleasure of the Mayor and Council.

Passed Unanimously

**19-12-296** Moved by Filipowski and supported by Cartrette, to remove from table and confirm the reappointment of Plante & Moran, LLP as City Auditors, to serve at the will and pleasure of the Mayor and Council.

Passed Unanimously

**19-12-297** Moved by Filipowski and supported by Jackson, to remove from table and confirm the reappointment of Betty Lindlbauer, to the Board of Review, new 3-year term expires, November 16, 2022.

Passed Unanimously

**19-12-298** Moved by Filipowski and supported by Jackson, to remove from table and confirm the reappointment of Richard Ortiz, to the Building Authority, new 3-year term expires, November 16, 2022.

Passed Unanimously

**19-12-299** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Hector Cotto, to the Civil Service Commission, new 5-year term expires, November 20, 2024.

Passed Unanimously

**19-12-300** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Theresa Kieltyka, to the Downtown Development Authority, new 4-year term expires, November 15, 2023.

Passed Unanimously

**19-12-301** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Ken Winkles, to the Downtown Development Authority, new 4-year term expires, November 15, 2023.

Passed Unanimously

**19-12-302** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Carol Ann Barbb, to the Economic Development Corporation, new 6-year term expires, November 19, 2025.

Passed Unanimously

**19-12-303** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Raymond Resac, to the Historical Commission, new 5-year term expires, November 20, 2024.

Passed Unanimously

**19-12-304** Moved by Filipowski and supported by Densmore, to remove from table and confirm the reappointment of Carmen Cotto, to the Housing Commission, new 5-year term expires, November 20, 2024.

Passed Unanimously

**19-12-305** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Sally Amadio, to the Library Commission, new 5-year term expires, November 20, 2024.

Passed Unanimously

**19-12-306** Moved by Filipowski and supported by Rauser, to remove from table and confirm the reappointment of Rose Ann Panick, to the Library Commission, new 5- year term expires, November 20, 2024.

Passed Unanimously

**19-12-307** Moved by Filipowski and supported by Jackson, to remove from table and confirm the reappointment of Sean Briscoe, to the Parks & Recreation Commission, new 3-year term expires, November 16, 2022.

Passed Unanimously

**19-12-308** Moved by Filipowski and supported by Jackson, to remove from table and confirm the reappointment of Suann Scott, to the Planning Commission, new 3-year term expires, November 16, 2022.

Passed Unanimously

**19-12-309** Moved by Filipowski and supported by Jackson, to remove from table and confirm the reappointment of William Louzon, to the Planning Commission, new 3-year term expires, November 16, 2022.

Passed Unanimously

**19-12-310** Moved by Filipowski and supported by Cartrette, to remove from table and confirm the reappointment of Richard S. Ortiz, to the Pension I Board, new 2-year term expires, November 17, 2021.

Passed Unanimously

**19-12-311** Moved by Filipowski and supported by Rauser, to remove from table and confirm the appointment of Linda Land, to the Building Authority, new 3-year term expires, November 16, 2022.

Passed Unanimously

Audience Participation

**19-12-312** Moved by Filipowski and supported by Densmore, to close the Regular Council meeting at 8:37 p.m. for the Public Hearing.

Passed Unanimously

**19-12-313** Moved by Filipowski and supported by Densmore, to open the Public Hearing at 8:38 p.m. for the Proposed 2020 Budget.

Passed Unanimously

**19-12-314** Moved by Filipowski and supported by Rauser, to close the Public Hearing at 8:54 p.m., two oral comments were made, no further comments were received, written or oral regarding the Proposed 2020 Budget.

Passed Unanimously

**19-12-315** Moved by Filipowski and supported by Rauser, to reopen the Regular Council meeting at 8:54 p.m.

Passed Unanimously

**19-12-316** Moved by Filipowski and supported by Densmore, to accept the Proposed 2020 Budget.

### **Fiscal Year 2020 Budget Resolution**

**WHEREAS**, A Public Hearing was held on Wednesday, December 4, 2019 at 7:30 p.m. for the Proposed Budget for the fiscal year 2020; and

**WHEREAS**, the Mayor and City Administrator did prepare and submit to the Council the Budget for the fiscal year of 2020, in accordance with appropriate federal regulations, state law, and local Charter provision; and

**BE IT RESOLVED**, that the appropriations for the fiscal year commencing January 1, 2020 and ending December 31, 2020, are hereby authorized on a departmental basis for General Fund and in total for other funds, as follows:

### **City of Melvindale Budget for Fiscal Year 2020**

#### **General Fund**

##### Anticipated Revenue:

|   |                   |
|---|-------------------|
| Property Tax                            | 6,644,641         |
| State of Michigan                       | 1,802,412         |
| Other Revenue and Financing Sources     | 3,241,084         |
| <b>Total Revenues and Other Sources</b> | <b>11,688,137</b> |

##### Anticipated Expenditures

|                      |         |
|----------------------|---------|
| Council Total        | 15,500  |
| District Court Total | 887,580 |
| Mayor Total          |         |

|                                   |                   |
|-----------------------------------|-------------------|
|                                   | 66,707            |
| Controller Total                  | 176,381           |
| Election Workers Total            | 34,215            |
| Professional Fees Total           | 98,650            |
| Corporation Counsel Total         | 160,000           |
| City Clerk Total                  | 157,105           |
| Board of Review Total             | 2,300             |
| Treasurer Office Total            | 146,776           |
| Data Processing Total             | 21,043            |
| Police Dept Total                 | 2,072,093         |
| Fire Dept Total                   | 1,590,546         |
| Mutual Aid Total                  | 24,500            |
| Dept of Public Works Total        | 742,827           |
| Street Lighting Total             | 146,600           |
| Contribution to other funds Total | 1,056,895         |
| Refuse Total                      | 541,848           |
| Swimming Pool Total               | 2,500             |
| Senior Program Total              | 61,406            |
| Parks & Recreation Total          | 561,628           |
| Insurances Total                  | 531,814           |
| Retirement Contributions          | 2,275,600         |
| Miscellaneous                     | 188,838           |
| Tax Anticipation Notes Issuance   | 56,763            |
| <b>Total Appropriations</b>       | <b>11,620,115</b> |

### **Major Street Fund**

#### Anticipated Revenue:

|  |                |
|--|----------------|
| State of Michigan MVHF Allocations             | 731,372        |
| Other Rev/FB Approp./Transfers from Other Fnds | 32,800         |
| <b>Total Revenues and Other Sources</b>        | <b>764,172</b> |

#### Anticipated Expenditures

|                           |         |
|---------------------------|---------|
| Surface Maintenance Total | 550,960 |
| Sweeping/Flushing Total   | 18,695  |

|                                   |                |
|-----------------------------------|----------------|
| Grass/Weed Control Total          | -              |
| Storm Drain Maint. Total          | 3,961          |
| Trees/Shrubs Total                | 4,175          |
| Traffic Signs Total               | 766            |
| Winter Maintenance Total          | 19,885         |
| Roadside Parks Total              | -              |
| Administration Total              | 1,730          |
| Record Keeping Total              | -              |
| Contribution to Other Funds Total | 164,000        |
| <b>Total Appropriations</b>       | <b>764,172</b> |

**Local Street Fund**

Anticipated Revenue:

|  |                |
|--|----------------|
| State of Michigan MVHF Allocations             | 299,130        |
| Other Rev/FB Approp./Transfers from Other Fnds | 6,000          |
| Contribution from Other Funds                  | 164,000        |
| <b>Total Revenues and Other Sources</b>        | <b>469,130</b> |

Anticipated Expenditures

|                             |                |
|-----------------------------|----------------|
| Surface Maintenance Total   | 301,352        |
| Sweeping/Flushing Total     | 59,516         |
| Grass/Weed Control Total    | -              |
| Storm Drain Maint. Total    | 38,699         |
| Trees/Shrubs Total          | 21,812         |
| Traffic Signs Total         | 2,675          |
| Winter Maintenance Total    | 38,801         |
| Administration Total        | 2,995          |
| Record Keeping Total        | 270            |
| Insurances                  | 3,010          |
| <b>Total Appropriations</b> | <b>469,130</b> |

**Library Fund**

|                            |         |
|----------------------------|---------|
| <u>Anticipated Revenue</u> | 227,175 |
|----------------------------|---------|

|                                 |         |
|---------------------------------|---------|
| <u>Anticipated Expenditures</u> | 364,065 |
|---------------------------------|---------|

**Community Development Block Grant**

|   |           |
|---|-----------|
| <i>Anticipated Revenue</i>  | 559,203   |
| <i>Anticipated Expenditures</i>                                     | 559,203   |
| <b>Downtown Development Authority Fund</b>                          |           |
| <i>Anticipated Revenue</i>  | 176,294   |
| <i>Anticipated Expenditures</i>                                     | 355,031   |
| <b>Drug Forfeiture Fund</b>   |           |
| <i>Anticipated Revenue</i>  | 13,000    |
| <i>Anticipated Expenditures</i>                                     | 29,700    |
| <b>Brownfield Redevelopment Authority Fund</b>                      |           |
| <i>Anticipated Revenue</i>  | 76,045    |
| <i>Anticipated Expenditures</i>                                     | 9,651     |
| <b>Economic Development Corporation Fund</b>                        |           |
| <i>Anticipated Revenue</i>  | 5,735     |
| <i>Anticipated Expenditures</i>                                     | 5,735     |
| <b>General Obligation Debt Service Fund</b>                         |           |
| <i>Anticipated Revenue</i>  | 873,926   |
| <i>Anticipated Expenditures</i>                                     | 873,926   |
| <b>Water and Sewer Fund</b>   |           |
| <i>Anticipated Revenue</i>  | 5,361,082 |
| <i>Anticipated Expenditures</i>                                     | 4,448,171 |
| <b>Kessey Fieldhouse Fund</b>                                       |           |
| <i>Anticipated Revenue</i>  | 371,800   |
| <i>Anticipated Expenditures</i>                                     | 519,785   |
| <b>Construction &amp; Debt Retirement Fund (Local Road Millage)</b> |           |



Anticipated Revenue 124,537

Anticipated Expenditures 827,607

**Self Insurance Fund**

Anticipated Revenue 1,405,319

Anticipated Expenditures 1,405,319

***THEREFORE, BE IT FURTHER RESOLVED***, that the City of Melvindale adopts the foregoing 2020 Proposed Budget, to be supported by the approximated Tax Millage Rates, to be levied on the respective dates, subject to any adjustments required by application of law (Headlee and Proposal A):

|   |         |                    |
|---|---------|--------------------|
| Charter Operating                         | 19.4081 | Mills on 7/1/2020  |
| Act 293 Refuse                            | 2.9110  | Mills on 7/1/2020  |
| Library                                   | 0.9701  | Mills on 7/1/2019  |
| Debt Retirement Fund (Local Road Millage) | 6.7037  | Mills on 7/1/2020  |
| S.A. Police & Fire                        | 10.0000 | Mills on 12/1/2020 |
| Pension Judgment                          | 4.0000  | Mills on 12/1/2020 |
| Total                                     | 43.9929 | For FY 2020        |

Passed Unanimously

**19-12-317** Moved by Filipowski and supported by Cartrette, to approve the Stormwater Facilities Maintenance Agreement with DTE energy located on Greenfield, Tax #47 007 99 0010 000 (FROM TAX RECORDS).

Passed Unanimously

**19-12-318** Moved by Filipowski and supported by Rauser, to remove from table and confirm the Mayor's reappointment of Patty Hall, to the Public Safety Commission, new term expires November 20, 2024.

Passed Unanimously

**19-12-319** Moved by Filipowski and supported by Rauser, to remove from table and confirm the Mayor's nomination of Barbara Cagle, to the Parks & Recreation Commission, new term expires, November 16, 2022.

Passed Unanimously

**19-12-320** Moved by Filipowski and supported by Rauser, to remove from table and confirm the Mayor's nomination of Rene Marlow, to the Planning Commission, to fill the unexpired term of Joseph Jackson, term expires November 17, 2021.

Passed Unanimously

**19-12-321** Moved by Filipowski and supported by Rauser, to remove from table and confirm the nomination of Lisa Cadez, to the Parks & Recreation Commission, new term expires, November 16, 2022.

Passed Unanimously

**19-12-322** Moved by Filipowski and supported by Rauser, to remove from table and confirm the nomination of Scott Laufenberg, to the Planning Commission, new term expires November 16, 2022

Passed Unanimously

**19-12-323** Moved by Filipowski and supported by Jackson, to remove from table and confirm the nomination of Paul Brown, to the Planning Commission, new term expires November 18, 2020.

Passed Unanimously

Second Audience Participation

**19-12-324** Moved by Filipowski and supported by Jackson, to receive and place on file the invoice and cover sheet and to authorize the payment of the approved invoices totaling \$407,186.13 and the electronic transfers totaling \$2,956.07.

Passed Unanimously

**19-12-325** Moved by Cartrette and supported by Filipowski, to adjourn at 9:25 p.m., no objections, so ordered.

Passed Unanimously

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Wheeler T. Marsee Jr., Mayor

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Linda Land, City Clerk