

**Regular** Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, December 5, 2018 at 7:30 p.m.

The meeting was called to order by Mayor Stacy L. Bazman and roll call was taken:

PRESENT COUNCIL MEMBERS: Marsee, Barnes, Land, Louvet, Cybulski, Densmore

The Pledge of Allegiance was led by Mayor Stacy L. Bazman

Invocation – Deacon Tom Andrews, Faith Christian Assembly

Presentation – Mark Kibby, Community Development Block Grant (CDBG) Consultant – Contract Award

**ALSO PRESENT:** Richard S. Ortiz, City Administrator; Lawrence J. Coogan, Corporation Counsel; John Allen, Chief of Police; Larrie Ordus, DPW Director; Brad Burns, Chief Building Official/Building Inspector; Susan Louvet, Interim Parks & Recreation Director

**18-12-343** Moved by Cybulski and supported by Barnes, to approve the Regular Council Meeting minutes dated November 21, 2018.

Yeas: Barnes, Louvet, Cybulski, Densmore

Nays: None

Abstain: Marsee, Land

Motion Passes

**18-12-344** Moved by Louvet and supported by Marsee, to remove from table and confirm the Mayoral reappointment of Jeanette Decaire, to the Housing Commission, new term expires, November 15, 2023.

Passed Unanimously

**18-12-345** Moved by Marsee and supported by Louvet, to concur with the recommendation of Mark Kibby, Community Development Block Grant (CDBG) Consultant to award the Replacement of Carpet and Luxury Vinyl Tile (LVT) at the Melvindale Senior Community Center to Dalton Flooring, 14701 Eureka, Southgate, MI 48195, for an approximate amount of \$28,380.00, with a not to exceed amount of \$29,511.00 and further that CDBG funds will be used for this expense.

Passed Unanimously

**18-12-346** Moved by Louvet and supported by Land, to waive the right to rescind the vote for resolution number 18-12-345 regarding the award to Dalton Flooring for the Replacement of Carpet and Luxury Vinyl Tile (LVT) at the Melvindale Senior Community Center.

Passed Unanimously

Audience Participation

**18-12-347** Moved by Barnes and supported by Louvet, to close the Regular Council Meeting at 7:54 p.m. for the Public Hearing for the 2019 Budget.

Passed Unanimously

**18-12-348** Moved by Barnes and supported by Louvet, to open the 2019 Budget Public Hearing at 7:55 p.m.

Passed Unanimously

**18-12-349** Moved by Marsee and supported by Barnes, to close the 2019 Budget Public Hearing at 8:27 p.m.

Passed Unanimously

**18-12-350** Moved by Marsee and supported by Land, to reopen the Regular Council Meeting at 8:27 p.m.

Passed Unanimously

**18-12-351** Moved by Barnes and supported by Louvet, to accept the 2019 Proposed Budget as presented.

### **Fiscal Year 2019 Budget Resolution**

**WHEREAS**, A Public Hearing was held on Wednesday, December 5, 2018 at 7:30 p.m. for the Proposed Budget for the fiscal year 2019; and

**WHEREAS**, the Mayor and City Administrator did prepare and submit to the Council the Budget for the fiscal year of 2019, in accordance with appropriate federal regulations, state law, and local Charter provision; and

**BE IT RESOLVED**, that the appropriations for the fiscal year commencing January 1, 2019 and ending December 31, 2019, are hereby authorized on a departmental basis for General Fund and in total for other funds, as follows:

### **City of Melvindale Budget for Fiscal Year 2019**

#### **General Fund**

##### Anticipated Revenue:

Property Tax	6,371,607
State of Michigan	1,764,419
Other Revenue and Financing Sources	<u>2,852,654</u>
<b>Total Revenues and Other Sources</b>	<b>10,988,680</b>

##### Anticipated Expenditures

Council Total	15,500
District Court Total	860,550
Mayor Total	

	64,163
Controller Total	188,447
Election Workers Total	23,700
Professional Fees Total	77,000
Corporation Counsel Total	160,000
City Clerk Total	136,002
Board of Review Total	2,300
Treasurer Office Total	127,813
Data Processing Total	28,776
Police Dept Total	2,106,871
Fire Dept Total	1,534,882
Mutual Aid Total	24,500
Dept of Public Works Total	683,461
Street Lighting Total	152,616
Contribution to other funds Total	1,601,880
Refuse Total	527,050
Swimming Pool Total	61,439
Trailer Park Total	0
Senior Program Total	65,616
Parks & Recreation Total	1,597
Insurances Total	542,727
Retirement Contributions	2,139,913
Miscellaneous	161,937
Debt Service	74,915
Tax Anticipation Notes Issuance	75,343
<b>Total Appropriations</b>	<b>11,438,998</b>

### **Major Street Fund**

#### Anticipated Revenue:

State of Michigan MVHF Allocations	622,475
Other Rev/FB Approp./Transfers from Other Fnds	26,014
<b>Total Revenues and Other Sources</b>	<b>648,489</b>

#### Anticipated Expenditures

Surface Maintenance Total	270,143
Sweeping/Flushing Total	25,194
Grass/Weed Control Total	531

Storm Drain Maint. Total	4,356
Trees/Shrubs Total	4,049
Traffic Signs Total	1,954
Winter Maintenance Total	16,694
Roadside Parks Total	-
Administration Total	975
Record Keeping Total	315
Contribution to Other Funds Total	164,000
<b>Total Appropriations</b>	<b>488,211</b>

**Local Street Fund**

Anticipated Revenue:

State of Michigan MVHF Allocations	370,146
Other Rev/FB Approp./Transfers from Other Fnds	-
Contribution from Other Funds	168,511
<b>Total Revenues and Other Sources</b>	<b>538,657</b>

Anticipated Expenditures

Surface Maintenance Total	280,777
Sweeping/Flushing Total	53,255
Grass/Weed Control Total	-
Storm Drain Maint. Total	12,842
Trees/Shrubs Total	25,837
Traffic Signs Total	3,096
Winter Maintenance Total	23,198
Administration Total	3,361
Record Keeping Total	-
Insurances	-
<b>Total Appropriations</b>	<b>402,366</b>

**Library Fund**

<u>Anticipated Revenue</u>	220,020
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<u>Anticipated Expenditures</u>	323,940
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**Community Development Block Grant**

<u>Anticipated Revenue</u>	74,200
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<i>Anticipated Expenditures</i>	74,200
<b>Downtown Development Authority Fund</b>	
<i>Anticipated Revenue</i>	225,746
<i>Anticipated Expenditures</i>	340,746
<b>Drug Forfeiture Fund</b>	
<i>Anticipated Revenue</i>	32,270
<i>Anticipated Expenditures</i>	42,550
<b>Brownfield Redevelopment Authority Fund</b>	
<i>Anticipated Revenue</i>	72,686
<i>Anticipated Expenditures</i>	8,419
<b>Economic Development Corporation Fund</b>	
<i>Anticipated Revenue</i>	2,500
<i>Anticipated Expenditures</i>	7,175
<b>General Obligation Debt Service Fund</b>	
<i>Anticipated Revenue</i>	981,724
<i>Anticipated Expenditures</i>	981,724
<b>Water and Sewer Fund</b>	
<i>Anticipated Revenue</i>	5,413,948
<i>Anticipated Expenditures</i>	4,732,406
<b>Civic Center Fund</b>	
<i>Anticipated Revenue</i>	349,700
<i>Anticipated Expenditures</i>	552,346
<b>Construction &amp; Debt Retirement Fund (Local Road Millage)</b>	
<i>Anticipated Revenue</i>	1,000,602
<i>Anticipated Expenditures</i>	859,313

**Self Insurance Fund**

<u>Anticipated Revenue</u>	1,759,850
<u>Anticipated Expenditures</u>	1,759,850

**THEREFORE, BE IT FURTHER RESOLVED,** that the City of Melvindale adopts the foregoing 2019 Proposed Budget, to be supported by the approximated Tax Millage Rates, to be levied on the respective dates, subject to any adjustments required by application of law (Headlee and Proposal A):

Charter Operating	19.4081	Mills on 7/1/2019
Act 293 Refuse	2.9110	Mills on 7/1/2019
Library	0.9701	Mills on 7/1/2019
Debt Retirement Fund (Local Road Millage)	6.7037	Mills on 7/1/2019
S.A. Police & Fire	10.0000	Mills on 12/1/2019
Pension Judgment	4.0000	Mills on 12/1/2019
Total	43.9929	For FY 2019

Yeas: Barnes, Land, Louvet, Cybulski, Densmore  
Nays: Marsee

Motion Passes

**18-12-352** Moved by Louvet and supported by Barnes, to approve a blanket resolution for the annual permit renewals for Wayne County for Pavement Restoration – A-19117, Maintenance – A 19062, and Special Events A – 19150.

Passed Unanimously

**18-12-353** Moved by Louvet and supported by Barnes, to adopt the Vacant Property Fee schedule regarding Ordinance No. 774.

Ordinance Number #774 –  
Melvindale Vacant Property Fees per Article I Chapter 5 Article XII Sections 5.354 through 5.380

Registration Fee -	\$100
Late Fee -	\$150
Monthly Fee -	\$45 Due by the 7 <sup>th</sup> of every month
Late fee	\$25 If not received by 21 <sup>st</sup> of every month

Passed Unanimously

**18-12-354** Moved by Marsee and supported by Louvet, to approve the 2018 Budget amendment as presented.

**City of Melvindale - 2018 Amended Budget**

**General Fund**

<u>Anticipated Revenue</u>	2018	2018	Adjustment
	Budget	Amended Budget	
Property Tax	6,339,907	6,339,907	0
State of Michigan	1,722,191	1,722,191	0
Other Revenue and Financing Sources	2,789,131	2,789,131	0
<b>Total Revenues and Other Sources</b>	<b>10,851,229</b>	<b>10,851,229</b>	<b>0</b>
 <u>Anticipated Expenditures</u>			
Council Total	15,500	15,500	0
District Court Total	869,475	869,475	0
Mayor Total	63,750	64,160	410
Controller Total	169,035	191,035	22,000
Election Workers Total	23,700	23,700	0
Professional Fees Total	63,468	85,468	22,000
Corporation Counsel Total	160,000	160,000	0
City Clerk Total	141,984	140,884	(1,100)
Board of Review Total	2,273	2,273	0
Treasurer Office Total	118,808	133,938	15,130
Data Processing Total	21,730	24,730	3,000
Police Dept Total	2,170,747	2,006,037	(164,710)
Fire Dept Total	1,400,203	1,462,158	61,955
Mutual Aid Total	15,072	24,072	9,000
Dept of Public Works Total	731,526	738,526	7,000
Street Lighting Total	148,064	153,064	5,000
Contribution to other funds Total	1,440,854	1,460,854	20,000
Refuse Total	486,332	516,332	30,000
Swimming Pool Total	40,757	56,957	16,200
Trailer Park Total	1,910	1,910	0
Senior Program Total	60,469	60,469	0
Parks & Recreation Total	2,265	2,265	0
Insurances Total	514,719	537,719	23,000
Retirement Contributions	1,590,006	1,790,006	200,000
Miscellaneous	148,071	165,971	17,900
Debt Service	77,415	77,415	0
Tax Anticipation Notes Issuance	68,839	68,839	0
<b>Total Appropriations</b>	<b>10,546,972</b>	<b>10,833,757</b>	<b>286,785</b>

Passed Unanimously

**18-12-355** Moved by Densmore and supported by Barnes, to direct Lawrence J. Coogan, Corporation Counsel and Bradley Burns, Chief Building Official/Building Inspector to take whatever steps necessary to declare Oakwood Food Market located at 3600 Oakwood Blvd. Melvindale, MI., a dangerous building.

Passed Unanimously

**18-12-356** Moved by Marsee and supported by Barnes, to table the Mayoral nomination of Jeff Bolton, to the Public Safety Commission, new term expires, November 15, 2023.

Passed Unanimously

**18-12-357** Moved by Marsee and supported by Barnes, to table the Mayoral nomination of Ibrahim Abdulla, to the Downtown Development Authority, new term expires, November 16, 2022.

Passed Unanimously

Second Audience Participation

**18-12-358** Moved by Barnes and supported by Marsee, to receive and place on file the invoices and cover sheet and to authorize the payment of the approved invoices totaling \$442,839.36 and the electronic transfers in the amount of \$1,698.56.

Passed Unanimously

**18-12-359** Moved by Barnes and supported by Louvet, to adjourn the meeting at 9:21 p.m. into closed session, regarding contractual negotiations, no objections, so ordered.

Passed Unanimously

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Stacy L. Bazman, Mayor

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Cecilia S. Dally, Deputy City Clerk