

Regular Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, December 6, 2017 at 7:30 p.m.

The meeting was called to order by Stacy L. Bazman and roll call was taken:

PRESENT COUNCIL MEMBERS: Marsee, Barnes, Land, Louvet, Cybulski, Densmore

The Pledge of Allegiance was led by Mayor Stacy L. Bazman

Invocation – Deacon Tom Andrews, Faith Christian Assembly

***A moment of silence for Jerry Williams, Housing and Historical Commissioner, CERT member, Pastoral volunteer.**

ALSO PRESENT: Diana Zarazua, City Clerk; Kalley Hess, Treasurer; Richard Ortiz, City Administrator/Finance Director; Lawrence J. Coogan, Corporation Counsel; John Allen, Chief of Police; Larrie Ordus, DPW Director; Tom O'Connor, Parks & Recreation Director.

17-12-324 Moved by Louvet and supported by Cybulski, to authorize and schedule the Community Development Block Grant (CDBG) Program Year 2018 Public Hearings for January 17, 2018 and February 7, 2018.

Passed Unanimously

Audience Participation

17-12-325 Moved by Cybulski and supported by Louvet, to approve the **Regular** City Council Meeting Minutes dated November 15, 2017, with a correction of the mover of the motion to adjourn to Densmore.

Yeas: Land, Louvet, Cybulski, Densmore

Nay: none

Abstain: Marsee, Barnes

Motion Passes

Audience Participation

17-12-326 Moved by Barnes and supported by Marsee, to close the Regular Council Meeting at 7:41 p.m.

Passed Unanimously

17-12-327 Moved by Marsee and supported by Barnes, to open the Public Hearing at 7:41 p.m. to discuss the 2018 Proposed budget.

Passed Unanimously

17-12-328 Moved by Barnes and supported by Louvet, to close the Public Hearing at 7:45 p.m.

Passed Unanimously

17-12-329 Moved by Barnes and supported by Marsee, to reopen the Regular Council Meeting at 7:45 p.m.

Passed Unanimously

17-12-330 Moved by Cybulski and supported by Louvet, to accept the Fiscal Year 2018 Proposed Budget Resolution as presented, commencing January 1, 2018 thru December 31, 2018.

WHEREAS, A Public Hearing was held on Wednesday, December 6, 2017 at 7:30 p.m. for the Proposed Budget for the fiscal year 2018; and

WHEREAS, the Mayor and City Administrator did prepare and submit to the Council the Budget for the fiscal year of 2018, in accordance with appropriate federal regulations, state law, and local Charter provision; and

BE IT RESOLVED, that the appropriations for the fiscal year commencing January 1, 2018 and ending December 31, 2018, are hereby authorized on a departmental basis for General Fund and in total for other funds, as follows:

City of Melvindale Budget for Fiscal Year 2018

General Fund

Anticipated Revenue:

Property Tax	6,339,907
State of Michigan	1,722,191
Other Revenue and Financing Sources	<u>2,789,131</u>
Total Revenues and Other Sources	10,851,229

Anticipated Expenditures

Council Total	15,500
District Court Total	869,475
Mayor Total	63,750
Controller Total	169,035
Election Workers Total	23,700
Auditors Total	63,468
Corporation Counsel Total	160,000
City Clerk Total	141,984
Board of Review Total	2,273
Treasurer Office Total	118,808
Data Processing Total	21,730
Police Dept Total	2,170,747
Fire Dept Total	1,400,203
Mutual Aid Total	15,072
Dept of Public Works Total	731,526
Street Lighting Total	148,064
Contribution to other funds Total	1,440,854
Refuse Total	486,332
Swimming Pool Total	40,757
Trailer Park Total	1,910

Senior Program Total	60,469
Parks & Recreation Total	2,265
Insurances Total	514,719
Retirement Contributions	1,590,006
Miscellaneous	148,071
Debt Service	77,415
Tax Anticipation Notes Issuance	68,839
Total Appropriations	10,546,972

Major Street Fund

Anticipated Revenue:

State of Michigan MVHF Allocations	555,831
Other Rev/FB Approp./Transfers from Other Fnds	20,000
Total Revenues and Other Sources	575,831

Anticipated Expenditures

Surface Maintenance Total	249,217
Sweeping/Flushing Total	21,408
Grass/Weed Control Total	689
Storm Drain Maint. Total	6,847
Trees/Shrubs Total	2,466
Traffic Signs Total	1,799
Winter Maintenance Total	17,663
Roadside Parks Total	-
Administration Total	1,137
Record Keeping Total	119
Contribution to Other Funds Total	164,000
Total Appropriations	465,345

Local Street Fund

Anticipated Revenue:

State of Michigan MVHF Allocations	228,407
Other Rev/FB Approp./Transfers from Other Fnds	-
Contribution from Other Funds	164,000
Total Revenues and Other Sources	392,407

Anticipated Expenditures

Surface Maintenance Total	201,712
Sweeping/Flushing Total	49,226
Grass/Weed Control Total	260
Storm Drain Maint. Total	23,249
Trees/Shrubs Total	16,551
Traffic Signs Total	1,186
Winter Maintenance Total	35,345
Administration Total	3,438
Record Keeping Total	73
Insurances	-
Total Appropriations	331,040

Library Fund	
<u>Anticipated Revenue</u>	220,289
<u>Anticipated Expenditures</u>	313,420
Community Development Block Grant	
<u>Anticipated Revenue</u>	98,910
<u>Anticipated Expenditures</u>	98,910
Downtown Development Authority Fund	
<u>Anticipated Revenue</u>	225,746
<u>Anticipated Expenditures</u>	225,746
Drug Forfeiture Fund	
<u>Anticipated Revenue</u>	42,112
<u>Anticipated Expenditures</u>	32,801
Brownfield Redevelopment Authority Fund	
<u>Anticipated Revenue</u>	71,426
<u>Anticipated Expenditures</u>	71,426
Economic Development Corporation Fund	
<u>Anticipated Revenue</u>	5,900
<u>Anticipated Expenditures</u>	5,900
General Obligation Debt Service Fund	
<u>Anticipated Revenue</u>	888,011
<u>Anticipated Expenditures</u>	888,011
Water and Sewer Fund	
<u>Anticipated Revenue</u>	5,761,857
<u>Anticipated Expenditures</u>	3,892,492
Civic Center Fund	
<u>Anticipated Revenue</u>	474,141
<u>Anticipated Expenditures</u>	375,236
Construction & Debt Retirement Fund (Local Road Millage)	
<u>Anticipated Revenue</u>	981,587
<u>Anticipated Expenditures</u>	923,989
Self Insurance Fund	
<u>Anticipated Revenue</u>	1,802,980
<u>Anticipated Expenditures</u>	1,802,980

THEREFORE, BE IT FURTHER RESOLVED, that the City of Melvindale adopts the foregoing 2018 Proposed Budget, to be supported by the approximated Tax Millage Rates, to be levied on the respective dates, subject to any adjustments required by application of law (Headlee and Proposal A):

Charter Operating	19.4081	Mills on 7/1/2018
Act 293 Refuse	2.9110	Mills on 7/1/2018
Library	0.9701	Mills on 7/1/2018
Debt Retirement Fund (Local Road Millage)	6.7037	Mills on 7/1/2018
S.A. Police & Fire	10.0000	Mills on 12/1/2018
Pension Judgment	4.0000	Mills on 12/1/2018
Total	43.9929	For FY 2018

Passed Unanimously

17-12-331 Moved by Louvet and supported by Marsee, to concur with the recommendation of Larrie Ordus, DPW Director, to extend the employment of the (2) two DPW seasonal employees, to complete unexpected additional work in several buildings, that will be a cost savings to the City.

Passed Unanimously

17-12-332 Moved by Louvet and supported by Barnes, to approve a blanket resolution for the annual permit renewals for Wayne County for Pavement Restoration – A – 18117, Maintenance – A – 18062, and Special events A – 18150.

Passed Unanimously

17-12-333 Moved by Louvet and supported by Barnes, to approve the sale of the 1991 GMC Vactor Truck in the amount of \$17,000.00 under the terms and conditions provided in the Municibid auction sight and further that Council agrees to waive their right to rescind their vote.

Passed Unanimously

17-12-334 Moved by Cybulski and supported by Louvet, to approve the 2017 Amended Budget as presented.

City of Melvindale - 2017 Amended Budget

General Fund	2017	2017	
	Budget	Amended Budget	Amendments
<u>Anticipated Revenue:</u>			
Property Tax	6,215,596	6,215,596	0
State of Michigan	1,590,716	1,960,882	370,166
Other Revenue and Financing Sources	2,744,542	2,744,542	0
Total Revenues and Other Sources	10,550,853	10,921,020	370,166
 <u>Anticipated Expenditures</u>			
Council Total	15,314	15,514	200
District Court Total	805,627	830,627	25,000
Mayor Total	66,675	66,675	0

Controller Total	156,097	178,997	22,900
Election Workers Total	15,337	7,537	(7,800)
Auditors Total	86,347	66,347	(20,000)
Corporation Counsel Total	146,827	160,827	14,000
City Clerk Total	119,333	144,870	25,537
Board of Review Total	2,273	2,273	0
Treasurer Office Total	128,896	128,896	0
Data Processing Total	107,789	27,789	(80,000)
Police Dept Total	1,976,890	2,149,890	173,000
Fire Dept Total	1,408,631	1,343,631	(65,000)
Mutual Aid Total	15,709	27,109	11,400
Dept of Public Works Total	483,354	609,534	126,180
Street Lighting Total	202,977	458,166	255,189
Contribution to other funds Total	1,596,208	1,396,208	(200,000)
Refuse Total	852,956	501,368	(351,588)
Swimming Pool Total	1,127	36,127	35,000
Trailer Park Total	10,196	10,196	0
Senior Program Total	45,084	65,084	20,000
Parks & Recreation Total	830	4,230	3,400
Insurances Total	249,172	511,572	262,400
Retirement Contributions	1,577,417	1,577,417	0
Miscellaneous	153,804	153,804	0
Debt Service	77,415	77,415	0
Tax Anticipation Notes Issuance	58,617	68,217	9,600
Total Appropriations	10,360,899	10,620,320	259,418

Passed Unanimously

17-12-335 Moved by Louvet and supported by Marsee, to modify resolution #17-10-254 to reflect a 7% contribution along with Benefit Schedule B and in addition to that, Tom O'Connor will receive (2) two weeks paid vacation for the first year then Benefit Schedule B for the balance of anything else.

Passed Unanimously

17-12-336 Moved by Barnes and supported by Louvet, to approve the request of Diana Zarazua, City Clerk, to purchase Election Management System Hardware from Dominion Voting, 1201 18th Street, Suite 210, Denver, CO 80202, in the amount of \$1886.00.

Passed Unanimously

17-12-337 Moved by Barnes and supported by Louvet, to approve the request of Realty Transition, LLC, for the rental of 17158 Flora, 2800 David, 17940 Harman, for a period of (2) two years, not to exceed the 2019 calendar year.

Yeas: Marsee, Barnes, Louvet, Cybulski

Nays: Land, Densmore

Motion Passes

17-12-338 Moved by Marsee and supported by Louvet, to remove from table and confirm re-appointment of Carolyn Anderson to the Commission of Aging, new 3-year term expires, November 18, 2020.

Passed Unanimously

17-12-339 Moved by Louvet and supported by Marsee, to remove from table and confirm the re-appointment of:

- Judy Ohannasian to the Commission of Aging, new 3-year term expires, November 18, 2020.
- Diana Zarazua to the Building Authority, new 3-year term expires, November 18, 2020.
- Ali Elhasan to the Downtown Development Authority, new 4-year term expires, November 17, 2021.
- Janette Decaire to the Downtown Development Authority, new 4-year term expires, November 17, 2021.
- Craig Janofski to the Planning Commission, new 3-year term expires, November 18, 2020.
- Martha McDaniel to the Public Safety Commission, new 5-year term expires, November 16, 2022.
- Richard Ortiz to the Pension Board I, new 2-year term expires, November 20, 2019.
- John Barnett to the Zoning Board of Appeals, new 3-year term expires, November 18, 2020.
- Gerald Douyard to the Zoning Board of Appeals, new 3-year term expires, November 18, 2020

Passed Unanimously

17-12-340 Moved by Barnes and supported by Marsee, to remove from table and confirm the re-appointment of Barbara Keahl to the Board of Review, new 3-year term expires, November 22, 2020 and further for this re-appointment to take immediate effect due to a Board of Review meeting on December 12, 2017.

Passed Unanimously

17-12-341 Moved by Marsee and supported by Densmore, to remove from table the re-appointment of Jerry Williams to the Historical and Housing Commission.

Passed Unanimously

Second Audience Participation

17-12-342 Moved by Barnes and supported by Marsee, to receive and place on file the invoices and cover sheet and to authorize the payment of the approved invoices totaling \$518,951.57 and the electronic transfers in the amount of \$164,285.95.

Passed Unanimously

17-12-343 Moved by Barnes and supported by Cybulski, to adjourn the meeting at 8:45 p.m., no objections, so ordered.

Passed Unanimously