

Minutes of the City of Melvindale Downtown Development Authority held on Wednesday, January 15, 2020, 6:00 p.m. in the Council Chambers of the Melvindale City Hall, located at 3100 Oakwood Blvd., Melvindale, MI 48122.

Meeting called to order by Secretary Decaire at 6:07 p.m. and roll call of Board Members taken:

**PRESENT:** Marsee, Decaire, Elhasan, Khalil, Kieltyka, Winkles  
**ABSENT:** Abdulla, Mackey  
**ALSO PRESENT:** Richard S. Ortiz  
Larry Coogan  
Susan Louvet

**20-01-01:** Moved by Winkles and supported by Decaire, to elect Wheeler Marsee as DDA Chairperson.

**YEAS:** Decaire, Elhasan, Khalil, Kieltyka, Winkles  
**NAYS:** None  
**ABSTAIN:** Marsee  
**ABSENT:** Abdulla, Mackey

**20-01-01:** Moved by Winkles and supported by Decaire, to elect Wheeler Marsee as DDA Chairperson.

**YEAS:** Decaire, Elhasan, Khalil, Kieltyka, Winkles  
**NAYS:** None  
**ABSTAIN:** Marsee  
**ABSENT:** Abdulla, Mackey

At this time, Wheeler Marsee took the Chair.

**20-01-02:** Moved by Khalil and supported by Elhasan, to elect Ken Winkles as DDA Secretary.

**YEAS:** Marsee, Decaire, Elhasan, Khalil, Kieltyka, Winkles  
**NAYS:** None  
**ABSENT:** Abdulla, Mackey

**20-01-03:** Moved by Decaire and supported by Elhasan, to elect Theresa Kieltyka as DDA Treasurer.

**YEAS:** Marsee, Decaire, Elhasan, Khalil, Kieltyka, Winkles  
**NAYS:** None  
**ABSENT:** Abdulla, Mackey

**20-01-04:** Moved by Decaire and supported by Kieltyka, that the minutes of the regular meeting held on October 16, 2019, be approved as presented.

**YEAS:** Decaire, Elhasan, Khalil, Kieltyka, Winkles  
**NAYS:** None  
**ABSTAIN:** Marsee

**ABSENT:** Abdulla, Mackey

**20-01-05:** Moved by Decaire and supported by Kieltyka, to ratify invoices paid from 11/1/19 to 12/3/19, and that the list of paid invoices be placed on file as presented.

**Carried by the following vote:**

**YEAS:** Marsee, Decaire, Elhasan, Khalil, Kieltyka, Winkles

**NAYS:** None

**ABSENT:** Abdulla, Mackey

**20-01-06:** Moved by Elhasan and supported by Winkles, to approve the quote from Penchura, LLC, in the amount of \$15,844.50 for one (1) Concrete Foosball Table, one (1) Concrete Ping Pong Table, one (1) Concrete Cornhole Set, and three (3) Square Pedestal Chess Tables with two (2) Stools per table; plus \$1,701.00 for Freight, and \$4,750.00 for unloading and installation, for a total of \$22,295.50.

**Carried by the following vote:**

**YEAS:** Marsee, Decaire, Elhasan, Khalil, Winkles

**NAYS:** None

**ABSTAIN:** Kieltyka

**ABSENT:** Abdulla, Mackey

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## DOWNTOWN DEVELOPMENT AUTHORITY BUDGET

The Budget commencing January 1, 2020 and ending December 31, 2020, is as follows:

GL NUMBER	DESCRIPTION	Amount
Revenues		
282-000-403.000	Current real property tax	\$ 163,048
282-000-665.000	INT INC/DIVIDEND EARNINGS	6,246
282-000-688.000	Memorial Brick Pavers & Plaques	1,000
282-000-689.000	BUILDING FAÇADE PROGRAM	1,000
282-000-695.000	MISCELLANEOUS REVENUE	5,000
TOTAL REVENUES		<u>176,294</u>
Expenditures		
Dept 484 - RECORD KEEPING		
282-484-701.000	Salaries Admin	20,000
282-484-733.000	BUILDING FACADE PROGRAM	50,000
282-484-740.000	Operating Supplies	1,337
282-484-817.000	Consultant/Fees	3,600
282-484-817.200	Out Side Contract	150,000
282-484-818.000	Corporation Counsel	5,000
282-484-840.000	Edison	23,534
282-484-963.000	Bank Fees	320
282-484-965.101	Contribution to General	75,000
Totals for dept 484 - RECORD KEEPING		<u>328,791</u>
Dept 728 - ECONOMIC DEVELOPMENT		
282-728-899.000	Rental Expense	22,500
Totals for dept 728 - ECONOMIC DEVELOPMENT		<u>22,500</u>
Dept 751 - Parks & Recreation		
282-751-817.200	Out Side Contract	3,350
282-751-845.000	Water Service	265
282-751-982.250	Memorial Paver Installations	125
Totals for dept 751 - Parks & Recreation		<u>3,740</u>
Total Expenditures		355,031
Change in Net Position		<u><u>\$ (178,737)</u></u>

**20-01-07:** Moved by Winkles and supported by Elhasan, to approve the 2020 DDA budget, as presented.

**YEAS:** Marsee, Decaire, Elhasan, Khalil, Kieltyka, Winkles

**NAYS:** None

**ABSENT:** Abdulla, Mackey

**20-01-08:** Moved by Decaire and supported by Elhasan, to approve the TruGreen contract, as presented.

**YEAS:** Marsee, Decaire, Elhasan, Khalil, Kieltyka, Winkles

**NAYS:** None

**ABSENT:** Abdulla, Mackey

**20-01-09:** Moved by Kieltyka and supported by Decaire, to approve the Fairlane Landscaping and Lawn Service contract, as presented.

**YEAS:** Marsee, Decaire, Elhasan, Khalil, Kieltyka, Winkles

**NAYS:** None

**ABSENT:** Abdulla, Mackey

Members of the audience were given an opportunity to speak.

**20-01-10:** Moved by Elhasan, and supported by Decaire, to adjourn the meeting at 7:21 pm. No objections. So ordered.

Wheeler Marsee  
DDA Chairperson

*1-6-2020dm*