

Minutes of the City of Melvindale Downtown Development Authority held on Wednesday, January 16, 2019, 6:00 p.m. in the Council Chambers of the Melvindale City Hall, located at 3100 Oakwood Blvd., Melvindale, MI 48122.

Meeting called to order by Chairperson Bazman at 6:10 p.m. and roll call of Board Members taken:

PRESENT: Bazman, Elhasan, Kieltyka, Mackey, Khalil
ABSENT: Bello, Decaire, Kasmikha, Winkles
ALSO PRESENT: Richard S. Ortiz, Director
Susan Louvet, Event Coordinator
Larry Coogan, Legal Counsel

19-01-01: Moved by Elhasan, and supported by Mackey, to table the election of officers till the next regular meeting.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil
NAYS: None
ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-02: Moved by Elhasan, and supported by Striz, that the minutes of the regular meeting held on July 18, 2018, be approved as presented.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil
NAYS: None
ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-03: Moved by Elhasan, and supported by Mackey, that the minutes of the special meeting held on August 22, 2018, be approved as presented.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil
NAYS: None
ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-04: Moved by Kieltyka, and supported by Elhasan, that the minutes of the special meeting held on October 3, 2018, be approved as presented.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil
NAYS: None
ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-05: Moved by Mackey, and supported by Kieltyka, to ratify invoices paid from 7/1/18 to 12/31/18, and that the list of paid invoices be placed on file, as presented.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-06: Moved by Mackey, and supported by Elhasan, to receive and place on file the Council resolution confirming the appointment of Imad Khalil to the Downtown Development Authority.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-07: Moved by Mackey, and supported by Khalil, to receive and place on file the Council resolution confirming the re-appointment of Ali Elhasan to the Downtown Development Authority.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-08: Moved by Mackey, and supported by Elhasan, to approve and place on file the unadjusted 2018 Statement of Revenues and Expenditures.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

DOWNTOWN DEVELOPMENT AUTHORITY BUDGET

The Budget commencing January 1, 2019 and ending December 31, 2019, is as follows:

GL Number	Description	Amount
Revenues		
282-000-403.000	Current real property tax	174,628.22
282-000-665.000	INT INC/DIVIDEND EARNINGS	585.31
282-000-688.000	Memorial Brick Pavers & Plaques	600.00
282-000-690.000	STREET FAIR	32,783.59
282-000-691.000	FARMERS MARKET	2,027.00
282-000-695.000	MISCELLANEOUS REVENUE	15,121.96
Total Revenue		<u>225,746.08</u>
Expenditures		
Dept 484-RECORD KEEPING		
282-484-701.000	Salaries Admin	7,535.60
282-484-731.000	STREET FAIR	36,163.91
282-484-732.000	FARMERS MARKET	5,155.11
282-484-733.000	BUILDING FACADE PROGRAM	10,000.00
282-484-740.000	Operating Supplies	2,017.75
282-484-817.000	Consultant/Fees	1,500.00
282-484-817.200	Out Side Contract	140,265.83
282-484-818.000	Corporation Counsel	5,000.00
282-484-840.000	Edison	29,413.02
282-484-965.101	Contribution to General	75,000.00
Total Dept 484-RECORD KEEPING		<u>312,051.22</u>
Dept 728-ECONOMIC DEVELOPMENT		
282-728-899.000	Rental Expense	25,000.00
Total Dept 728-ECONOMIC DEVELOPMENT		<u>25,000.00</u>
Dept 751-Parks & Recreation		
282-751-817.200	Out Side Contract	3,350.00
282-751-845.000	Water Service	219.86
282-751-982.250	Memorial Paver Installations	125.00
Total Dept 751-Parks & Recreation		<u>3,694.86</u>
Total Expenditures		340,746.08
Change in Net Position		<u>(115,000.00)</u>

19-01-09: Moved by Elhasan, and supported by Mackey, to approve the 2019 Downtown Development Authority Budget as presented.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-10: Moved by Mackey, and supported by Elhasan, to accept the contract from Fairlane Landscaping and Lawn Service as presented, and to accept the contract from Trugreen Commercial as presented.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-11: Moved by Mackey, and supported by Elhasan, to approve the purchase of a storage shed and concrete pad with rat wall for Cardinal Park, with a total cost not to exceed \$6,000.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

19-01-12: Moved by Elhasan, and supported by Khalil, to approve the quote of \$482 for filling in and seeding around light poles, pavers, and the electrical trench, where soil has eroded at Cardinal Park.

Carried by the following vote:

YEAS: Bazman, Elhasan, Kieltyka, Mackey, Khalil

NAYS: None

ABSENT: Bello, Decaire, Kasmikha, Winkles

Members of the audience were given an opportunity to speak.

19-01-13: Moved by Elhasan, and supported by Mackey, to adjourn the meeting at 7:08 p.m. No objections. So ordered.

Stacy Bazman
DDA Chairperson