

**Regular** Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, April 5, 2017 at 7:30 p.m.

The meeting was called to order by Mayor Stacy L. Bazman and roll call was taken:

PRESENT COUNCIL MEMBERS: Marsee, Barnes, Land, Louvet, Cybulski, Densmore

The Pledge of Allegiance was led by Mayor Stacy L. Bazman

Invocation

**ALSO PRESENT:** Diana Zarazua, City Clerk; Kalley Hess, Treasurer; Roger Kaly, Corporation Counsel; Richard S. Ortiz; City Administrator/Finance Director; John Allen, Police Chief; Bradley Burns, Interim Chief Building Official/Building Inspector.

**17-04-079** Moved by Marsee and supported by Barnes, to approve the **Regular** City Council Meeting Minutes dated March 15, 2017.

Yeas: Marsee, Barnes, Land, Densmore, Mayor Stacy L. Bazman

Nays: none

Abstain: Louvet, Cybulski

Motion Passes

**17-04-080** Moved by Cybulski and supported by Louvet, to remove from table the request to renew the business license for Star Auto Group, 19241 Dix Rd., Melvindale, MI 48122.

Passed Unanimously

**17-04-081** Moved by Cybulski and supported by Louvet, to approve the request to renew the business license for Star Auto Group, 19241 Dix Rd., Melvindale, MI 48122.

Yeas: none

Nays: Marsee, Barnes, Land, Louvet, Cybulski, Densmore

Motion Fails

Audience Participation was offered

**17-04-082** Moved by Louvet and supported by Barnes, to approve the donation of the time and use of the banquet hall at Kessey Fieldhouse, 4300 S. Dearborn, Melvindale, MI 48122, for the purpose of having a committee meeting regarding the water rates.

Passed Unanimously

**17-04-083** Moved by Cybulski and supported by Louvet, to concur with the request of Larrie Ordus, DPW Director, to authorize the Kalley Hess, City Treasurer, to spread the Delinquent Water Bills and Weed Cutting Bills from 2016 to the 2017 City Tax Rolls and further that the transfer will take place after May 17, 2017.

Passed Unanimously

**17-04-084** Moved by Densmore and supported by Land, to approve the request of Larrie Ordus, DPW Director, to hire three (3) seasonal employees for the Department of Public Works for the period of April 1, 2017 – November 1, 2017 and further that the part time employees would be primarily for grass cutting, clean ups and other seasonal tasks at a rate of pay of \$11.00 per hour.

Passed Unanimously

**17-04-085** Moved by Densmore and supported by Marsee, to approve the purchase of the fixed radio read system from Kamstrup Water Metering, LLC, 1040 Crown Pointe Parkway, Suite 320, Atlanta, GA 30338, in the amount of \$4,600.00.

Passed Unanimously

**17-04-086** Moved by Marsee and supported by Barnes, to approve the retirement payout for Donald Meador in the amount of \$37,554.62 which includes total of time and other fees owed.

Donald Meador Retirement Payout  
Projected Retirement Date: 10/27/2017

Accrued Vacation: 68 Hours  
Unused Vacation: 480 Hours  
Unused Personal: 32 Hours  
Unused Sick Time: 532 Hours

TOTAL HOURS: 1112 Hours (139 Days)

1112 Hours @ \$32.03 = **\$35,617.36**

**In lieu of a Lump Sum Payout, Lt. Meador will use Vacation, Personal, and Sick Hours beginning April 15, 2017, and ending on October 27, 2017.**

The following will be paid to Lt. Meador on his final pay on November 2, 2017:

Pro-Rated Longevity: \$402.74  
Pro-Rated Uniform: \$322.19  
Pro-Rated Gun Allowance: \$258.90  
Detective Bureau Pay: 953.42

**TOTAL: \$1,937.26**

Passed Unanimously



EXPENDITURES (AND OTHER USES)

City of Melvindale Name of Fund Department Division  
 City of Allen Park General 24TH DISTRICT COURT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL PRIOR YEAR 2015/2016	ACTUAL PRIOR YR. CURRENT YEAR 2016/2017	BUDGET YEAR	
				RECOMMENDED 2017/2018	FINAL ADOPTED
<b>SALARIES AND WAGES</b>					
701	Salaries	\$919,000	\$943,200	\$964,000	
709	Overtime	\$3,000	\$3,000	\$3,000	
	<b>TOTAL:</b>	<b>\$922,000</b>	<b>\$946,200</b>	<b>\$967,000</b>	
<b>EMPLOYEE BENEFITS</b>					
714	Longevity	\$11,300	\$12,050	\$12,700	
715	Social Security Tax	\$70,000	\$72,000	\$75,000	
716	Hospitalization Insurance	\$597,000	\$645,000	\$645,000	
716.1	Retiree Health Care New Hire	\$500	\$500	\$500	
717	Life Insurance	\$7,500	\$7,500	\$7,500	
720	Dental Insurance	\$30,000	\$30,000	\$25,000	
721	Optical Insurance	\$0	\$0	\$0	
722	Retirement Contribution	\$650,000	\$650,000	\$703,000	
722.1	MERS	\$3,300	\$3,600	\$3,800	
723	Worker's Compensation Ins.	\$8,000	\$8,000	\$8,000	
724	Unemployment Comp. Carryover	\$0	\$0	\$0	
724.1	Unemployment Comp. Current	\$0	\$0	\$0	
	<b>TOTAL:</b>	<b>\$1,377,600</b>	<b>\$1,328,650</b>	<b>\$1,380,600</b>	
<b>OPERATING EXPENSES</b>					
728	Office Supplies	\$40,000	\$40,000	\$40,000	
730	Postage	\$20,000	\$20,000	\$20,000	
768	Uniforms	\$2,000	\$2,000	\$2,000	
808	Auditor	\$18,000	\$18,000	\$18,000	
814	Computer Services	\$55,000	\$55,000	\$55,000	
820	Administrative Expenses	\$2,500	\$2,500	\$2,500	
826	Legal Fees	\$60,000	\$60,000	\$60,000	
835	Witness/Jury Fees	\$6,000	\$6,000	\$6,000	
860	Service Charges	\$20,000	\$20,000	\$20,000	
865	Contract Labor	\$85,000	\$85,000	\$80,000	
873	Travel/Training	\$5,000	\$5,000	\$5,000	
900	Printing/Publishing	\$10,000	\$10,000	\$10,000	
911	Liability Insurance	\$35,000	\$35,000	\$35,000	





**17-04-088** Moved by Louvet and supported by Cybulski, to concur with the recommendation of Diana Zarazua, City Clerk, to renew the business license at Dix Auto Sale, LLC., 18745 Dix Rd., Melvindale, MI 48122.

Yeas: Louvet

Nays: Marsee, Barnes, Land, Cybulski

Abstain: Densmore

Motion Fails

**17-04-089** Moved by Marsee and supported by Louvet, to approve the request from Seventh Day Adventist Church to conduct door to door ministry work in the months of June, July, and August and further for any and all fees to be waived for their business license.

Passed Unanimously

**17-04-090** Moved by Barnes and supported by Marsee, to approve the request of Diana Zarazua, City Clerk, regarding the City Wide garage sale dates that will be held on June 19 – 25 and August 14 – 20, 2017.

Passed Unanimously

**17-04-091** Moved by Barnes and supported by Land, to approve the Memorandum of Agreement between the Community Action Alliance Wrap and the City of Melvindale.

Passed Unanimously

**17-04-092** Moved by Barnes and supported by Cybulski, to approve the request of the Parks and Recreation Commission to volunteer, organize and manage the planting of the flower beds for the upcoming year.

Passed Unanimously

**17-04-093** Moved by Marsee and supported by Louvet, to table the appointment of Jeannine Ansley to the Economic Development Corporation (EDC), to fill the unexpired term of Wendy Radke, term expires November 17, 2021.

Passed Unanimously

**17-04-094** Moved by Marsee and supported by Land, to receive and place on file the resignation of John Resac from the Zoning Board of Appeals Commission, term expires November 15, 2017.

Passed Unanimously

**17-04-095** Moved by Barnes and supported by Land, to receive and place on file the resignation of Ione Ronan from the Parks and Recreation Commission, term expires November 21, 2018.

Passed Unanimously

Second Audience Participation

**17-04-096** Moved by Barnes and supported by Marsee, to receive and place on file the invoices and cover sheet and to authorize the payment of the approved invoices totaling \$358,900.40.

Passed Unanimously

**17-04-097** Moved by Barnes and supported by Cybulski, to adjourn the meeting at 8:57 p.m., no objections, so ordered.

Passed Unanimously

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Stacy L. Bazman, Mayor

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Diana Zarazua, City Clerk