

Regular Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, May 2, 2018 at 7:30 p.m.

The meeting was called to order by Mayor Stacy L. Bazman and roll call was taken:

PRESENT COUNCIL MEMBERS: Marsee, Barnes, Louvet, Cybulski, Densmore

Councilwoman Michelle Land was absent and excused.

The Pledge of Allegiance was led by Mayor Stacy L. Bazman

*A moment of silence for Clive Owen Forrest, Plumbing Inspector for the Building Department.

Proclamation – May is Mental Health Awareness Month

Invocation – none

ALSO PRESENT: Diana Zarazua, City Clerk; Michel Belch, Treasurer; Lawrence J. Coogan, Corporation Counsel; Lt. Daniel Jones, Interim Chief of Police; Larrie Ordus, DPW Director; Brad Burns, Chief Building Official; Tom O'Connor, Parks & Recreation Director.

18-05-116 Moved by Cybulski and supported by Barnes, to approve the Regular Council Meeting minutes dated April 18, 2018.

Passed Unanimously

Audience Participation

18-05-117 Moved by Louvet and supported by Marsee, to authorize and approve payment of an Emergency Sewer Repair at 19049 Hanna and 19044 Harman, to be completed by RJ&J Enterprises, 10229 N. Dixie Highway, South Rockwood, MI 48179, in the amount of \$12,000.00.

Passed Unanimously

18-05-118 Moved by Densmore and supported by Cybulski, to concur with the request of Richard S. Ortiz, City Administrator/Finance Director, to accept the Fiscal Year end, June 30, 2019, budget for the 24th Judicial Court as presented.

EXPENDITURES (AND OTHER USES)

City of Melvindale Name of Fund Department Division
 City of Allen Park General 24TH DISTRICT COURT

Department or Classification	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Amount			
			ACTUAL PRIOR YEAR 2016/2017	ACTUAL PRIOR YR. CURRENT YEAR 2017/2018	BUDGET YEAR RECOMMENDED 2018/2019	FINAL ADOPTED
		SALARIES AND WAGES				
	701	Salaries	\$943,200	\$964,000	\$983,000	
	709	Overtime	\$3,000	\$3,000	\$3,000	
		TOTAL:	\$946,200	\$967,000	\$986,000	
		EMPLOYEE BENEFITS				
	714	Longevity	\$12,050	\$12,700	\$13,400	
	715	Social Security Tax	\$72,000	\$75,000	\$76,000	
	716	Hospitalization Insurance	\$545,000	\$545,000	\$540,000	
	716.1	Retiree Health Care New Hire	\$500	\$500	\$500	
	717	Life Insurance	\$7,500	\$7,500	\$8,000	
	720	Dental Insurance	\$30,000	\$25,000	\$30,000	
	721	Optical Insurance	\$0	\$0	\$0	
	722	Retirement Contribution	\$650,000	\$703,000	\$600,000	
	722.1	MERS	\$3,600	\$3,800	\$4,500	
	723	Worker's Compensation Ins.	\$8,000	\$8,000	\$8,000	
	724	Unemployment Comp. Carryover	\$0	\$0	\$0	
	724.1	Unemployment Comp. Current	\$0	\$0	\$0	
		TOTAL:	\$1,328,650	\$1,380,500	\$1,280,400	
		OPERATING EXPENSES				
	728	Office Supplies	\$40,000	\$40,000	\$40,000	
	730	Postage	\$20,000	\$20,000	\$23,000	
	768	Uniforms	\$2,000	\$2,000	\$2,000	
	808	Auditor	\$18,000	\$18,000	\$18,000	
	814	Computer Services	\$55,000	\$55,000	\$65,000	
	820	Administrative Expenses	\$2,500	\$2,500	\$2,500	
	826	Legal Fees	\$60,000	\$60,000	\$67,000	
	835	Witness/Jury Fees	\$6,000	\$6,000	\$6,000	
	860	Service Charges	\$20,000	\$20,000	\$20,000	
	865	Contract Labor	\$85,000	\$80,000	\$90,000	
	873	Travel/Training	\$5,000	\$5,000	\$5,000	
	900	Printing/Publishing	\$10,000	\$10,000	\$12,000	
	911	Liability Insurance	\$35,000	\$35,000	\$38,000	

Passed Unanimously

18-05-119 Moved by Densmore and supported by Louvet, to concur with the recommendation of Richard S. Ortiz, City Administrator/Finance Director, to hire three part-time employees, for City Hall to perform clerical work, at an hourly rate of \$16.46 per hour, not to exceed 29 hours per week, no defined benefits, holiday pay or sick time and further not to exceed the AFSCME union contract of 1300 hours per year.

Passed Unanimously

18-05-120 Moved by Cybulski and supported by Louvet, to request a motion to create a Civil Service AFSCME eligibility list for clerical staff at City Hall.

Yeas: Marsee, Barnes, Louvet, Cybulski, Densmore

Nays: Mayor Stacy L. Bazman

Motion Passes

18-05-121 Moved by Barnes and supported by Louvet, to concur with the request of Diana Zarazua, City Clerk to increase the General Business License fees from \$40.00 to \$70.00 and further that all new business licenses or change in ownership applications, will have an additional cost of \$10.00 to recover the fee charged for the background check.

Passed Unanimously

Second Audience Participation

18-05-122 Moved by Barnes and supported by Marsee, to receive and place on file the invoices and cover sheet and to authorize the payment of the approved invoices totaling \$342,150.08 and the electronic transfers in the amount of \$162,448.93.

Passed Unanimously

18-05-123 Moved by Barnes and supported by Louvet, to adjourn the meeting and enter into closed session at 8:31 p.m., no objections, so ordered.

Passed Unanimously

Stacy L. Bazman, Mayor

Diana Zarazua, City Clerk