*Regular* Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, May 2, 2018 at 7:30 p.m.

The meeting was called to order by Mayor Stacy L. Bazman and roll call was taken:

PRESENT COUNCIL MEMBERS: Marsee, Barnes, Louvet, Cybulski, Densmore

Councilwoman Michelle Land was absent and excused.

The Pledge of Allegiance was led by Mayor Stacy L. Bazman

\*A moment of silence for Clive Owen Forrest, Plumbing Inspector for the Building Department.

Proclamation – May is Mental Health Awareness Month

Invocation – none

**ALSO PRESENT**: Diana Zarazua, City Clerk; Michel Belch, Treasurer; Lawrence J. Coogan, Corporation Counsel; Lt. Daniel Jones, Interim Chief of Police; Larrie Ordus, DPW Director; Brad Burns, Chief Building Official; Tom O'Connor, Parks & Recreation Director.

**18-05-116** Moved by Cybulski and supported by Barnes, to approve the Regular Council Meeting minutes dated April 18, 2018.

Passed Unanimously

**Audience Participation** 

**18-05-117** Moved by Louvet and supported by Marsee, to authorize and approve payment of an Emergency Sewer Repair at 19049 Hanna and 19044 Harman, to be completed by RJ&J Enterprises, 10229 N. Dixie Highway, South Rockwood, MI 48179, in the amount of \$12,000.00.

Passed Unanimously

**18-05-118** Moved by Densmore and supported by Cybulski, to concur with the request of Richard S. Ortiz, City Administrator/Finance Director, to accept the Fiscal Year end, June 30, 2019, budget for the 24<sup>th</sup> Judicial Court as presented.

City of Melvindale City of Allen Park Name of Fund Fund No. Budget Year Ending Date

General 101 06/30/19

## **CONTRIBUTIONS (AND REVENUE SOURCES)**

	DEPARTMENT OR CLASSIFICATION	•	AMOUNT	
PAGE		ACTUAL PRIOR YR.	ACTUAL PRIOR YR.	RECOMMENDED
NO.	ACCOUNT DESCRIPTION	2016/2017	2017/2018	2018/2019
	City of Allen Park	\$1,582,516	\$1,738,949	\$1,675,549
	City of Melvindale	\$791,258	\$869,475	\$837,775
	Investment Interest	\$500	\$500	\$2,500
	Miscellaneous	\$30,000	\$25,000	\$25,000
	Surplus Previous Fiscal Year	\$225,000	\$150,000	\$200,000
	Probation Department	\$100,000	\$100,000	\$100,000
TOTAL RE	VENUES	\$2,729,274	\$2,883,924	\$2,840,824
OTHER SC		ΨΕ,1.20,21 Τ	¥2,000,02-T	ΨΞ,Ο 10,0Σ-
TOTAL REVENUES AND OTHER SOURCES		\$2,729,274	\$2,883,924	\$2,840,824

## **EXPENDITURES (AND OTHER USES)**

	DEPARTMENT OR CLASSIFICATION		AMOUNT	
PAGE		ACTUAL PRIOR YR.	ACTUAL PRIOR YR.	RECOMMENDED
NO.	ACCOUNT DESCRIPTION	2016/2017	2017/2018	BUDGET
	Personal Services	\$946,200	\$967,000	\$986,000
	Employee Benefits	\$1,328,650	\$1,380,500	\$1,280,400
	Operating Expenses	\$442,500	\$432,500	\$470,500
	Capital Outlay	\$11,924	\$103,924	\$103,924
TOTAL EXI	PENDITURES	\$2,729,274	\$2,883,924	\$2,840,824
OTHER US	ES			
AMOUNTS	NEEDED FOR CONTINGENCIES			
TOTAL EXPENDITURES AND OTHER USES		\$2,729,274	\$2,883,924	\$2,840,824

## EXPENDITURES (AND OTHER USES)

City of Melvindale Name of Fund Department Division
City of Allen Park General 24TH DISTRICT COURT

artment or ssification			Amount		
50modion		ACTUAL	ACTUAL PRIOR	BUDGET	YEAR
A 000 LINIT		PRIOR	YR.	DECOMMENDED	FINIAL
ACCOUNT		YEAR	CURRENT YEAR	RECOMMENDED	FINAL ADOPTEI
NUMBER	ACCOUNT DESCRIPTION	2016/2017	2017/2018	2018/2019	
	SALARIES AND WAGES				
701	Salaries	\$943,200	\$964,000	\$983,000	
709	Overtime	\$3,000	\$3,000	\$3,000	
	TOTAL:	\$946,200	\$967,000	\$986,000	
	EMPLOYEE BENEFITS				
714	Longevity	\$12,050	\$12,700	\$13,400	
715	Social Security Tax	\$72,000	\$75,000	\$76,000	
716	Hospitalization Insurance	\$545,000	\$545,000	\$540,000	
716.1	Retiree Health Care New Hire	\$500	\$500	\$500	
717	Life Insurance	\$7,500	\$7,500	\$8,000	
720	Dental Insurance	\$30,000	\$25,000	\$30,000	
721	Optical Insurance	\$0	\$0	\$0	
722	Retirement Contribution	\$650,000	\$703,000	\$600,000	
722.1	MERS	\$3,600	\$3,800	\$4,500	
723	Worker's Compensation Ins.	\$8,000	\$8,000	\$8,000	
724	Unemployment Comp. Carryover	\$0	\$0	\$0	
724.1	Unemployment Comp. Current	\$0	\$0	\$0	
	TOTAL:	\$1,328,650	\$1,380,500	\$1,280,400	
	OPERATING EXPENSES				
728	Office Supplies	\$40,000	\$40,000	\$40,000	
730	Postage	\$20,000	\$20,000	\$23,000	
768	Uniforms	\$2,000	\$2,000	\$2,000	
808	Auditor	\$18,000	\$18,000	\$18,000	
814	Computer Services	\$55,000	\$55,000	\$65,000	
820	Administrative Expenses	\$2,500	\$2,500	\$2,500	
826	Legal Fees	\$60,000	\$60,000	\$67,000	
835	Witness/Jury Fees	\$6,000	\$6,000	\$6,000	
860	Service Charges	\$20,000	\$20,000	\$20,000	
865	Contract Labor	\$85,000	\$80,000	\$90,000	
873	Travel/Training	\$5,000	\$5,000	\$5,000	
900	Printing/Publishing	\$10,000	\$10,000	\$12,000	
911	Liability Insurance	\$35,000	\$35,000	\$38,000	

**Budget Year Ending** 

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Fund/Activity No.

**Budget Year Ending** 

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6/30/2019

EXPENDITURES	(AND OTHER USES)
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City of Melvindale Name of Fund Department Division
City of Allen Park General 24TH DISTRICT COURT

City of Allen F	alk	General	24TH DISTRIC	I COURT	
Department o	r Classification				Amount
ACCOUNT		ACTUAL PRIOR YEAR	ACTUAL PRIOR YR. CURRENT YEAR	BUDGET YEAR RECOMMENDED	FINAL ADOPTED
	ACCOUNT DESCRIPTION				THE RESTREE
NUMBER	ACCOUNT DESCRIPTION OPERATING EXPENSES (CONT'D)	2016/2017	2017/2018	2018/2019	
934	Equipment Maintenance	\$20,000	\$15,000	\$15,000	
942	Building Rental	\$0	\$0	\$0	
944	Building Maintenance	\$12,000	\$12,000	\$12,000	
945	Building Utilities	\$32,000	\$32,000	\$35,000	
958	Dues/Subscriptions	\$10,000	\$10,000	\$10,000	
965	Reserve for Comp. Abs.	\$10,000	\$10,000	\$10,000	
	TOTAL:	\$442,500	\$432,500	\$470,500	
	CAPITAL OUTLAY				
984	Equipment/Leasehold Improv.	\$8,000	\$100,000	\$100,000	
986	Debt Payments-Postage Mach	\$3,820	\$3,820	\$3,820	
986.1	Debt Payments Interest	\$104	\$104	\$104	
	TOTAL:	\$11,924	\$103,924	\$103,924	
	TOTAL EXPENDITURES:	\$2,729,274	\$2,883,924	\$2,840,824	
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No.101

6/30/2019

## REVENUES (AND OTHER USES)

City of Melvindale Name of Fund Department Division

City of Allen Park General 24TH DISTRICT COURT

Department	or Classification			Amount	t
		ACTUAL PRIOR		BUDGET YEAR	
ACCOUNT		YEAR	CURRENT YEAR	RECOMMENDED RANGE	FINAL ADOPTED
NUMBER	ACCOUNT DESCRIPTION	2016/2017	2017/2018	2018/2019	
	Fines, Costs, Civil and				
Court	Miscellaneous Revenues			\$2,600,000-\$2,800,00	00
Court	Wiscondificates Nevertues				
	DISTRIBUTION				
	Allen Park (2/3)			\$1,733,333-\$1,866,66	66
	Melvindale (1/3)			\$866,666-\$933,333	
				\$2,600,000-\$2,800,000	
	TOTAL:				
	The Court Reserves the Right to Amend Revenue Projections Based on any Changes or Caseload				
	Trojections based on any originges or caseload				

Passed Unanimously

**18-05-119** Moved by Densmore and supported by Louvet, to concur with the recommendation of Richard S. Ortiz, City Administrator/Finance Director, to hire three part-time employees, for City Hall to perform clerical work, at an hourly rate of \$16.46 per hour, not to exceed 29 hours per week, no defined benefits, holiday pay or sick time and further not to exceed the AFSCME union contract of 1300 hours per year.

Passed Unanimously

**18-05-120** Moved by Cybulski and supported by Louvet, to request a motion to create a Civil Service AFSCME eligibility list for clerical staff at City Hall.

Yeas: Marsee, Barnes, Louvet, Cybulski, Densmore

Nays: Mayor Stacy L. Bazman

**Motion Passes** 

**18-05-121** Moved by Barnes and supported by Louvet, to concur with the request of Diana Zarazua, City Clerk to increase the General Business License fees from \$40.00 to \$70.00 and further that all new business licenses or change in ownership applications, will have an additional cost of \$10.00 to recover the fee charged for the background check.

Passed Unanimously

Second Audience Participation

**18-05-122** Moved by Barnes and supported by Marsee, to receive and place on file the invoices and cover sheet and to authorize the payment of the approved invoices totaling \$342,150.08 and the electronic transfers in the amount of \$162,448.93.

Passed Unanimously

**18-05-123** Moved by Barnes and supported by Louvet, to adjourn the meeting and enter into closed session at 8:31 p.m., no objections, so ordered.

Passed Unanimously	
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Stacy L. Bazman, Mayor	Diana Zarazua, City Clerk