



GET INVOLVED IN YOUR COMMUNITY

WORK AS AN ELECTION INSPECTOR

EARN: \$150-\$180

Download an application at www.melvindale.org on the Home Page and submit your application at the City Hall Drop Box located by the entrance door or email to cityclerk@melvindale.org

WHAT DOES AN ELECTION INSPECTOR DO?

1. Controls the flow of voters into the polls, verifies voter identification and dispenses Applications to Vote.
2. Search for voters and issue ballots using the Electronic Poll Book
3. Supervises distribution of ballots and provides voting instruction
4. Supervises the tabulator, collects voter applications and controls flow of voters out of the polls

Hours of work on Election Day are approximately 6:00 a.m. to 9:00 p.m. or until all election procedures are completed at the end of the night.

QUALIFICATIONS

- Must be registered voter in Michigan or 16 years old by Election Day
- Must declare political party affiliation on precinct inspector application
- Must be able to attend training sessions**
- Must be able to remain with election chair until all procedures are finished on election night
- Moderate to advanced computer skills are highly desired

