



City of Melvindale
 BUILDING DEPARTMENT
 3100 Oakwood Boulevard - Melvindale, Michigan 48122
 (313) 429-1060 - Fax (313) 383-3993
 building@melvindale.org - www.melvindale.org

Fence Permit Application

Location of Property: _____

The property is: Commercial Industrial Residential - Single Family Multiple Family Rental
Type of Improvement: Addition Alteration Repair or Replacement Demolition C of O C of C
Cost of Improvement and Supplies: \$ _____ **Ownership:** Private Public (Federal, State, Local)

OWNER INFORMATION: Owner is the applicant.

Name: _____
Street Address: _____
City: _____
State: _____
Zip Code: _____
Phone Number: _____
Email: _____

APPLICANT INFORMATION:

Company Name: _____
Name: _____
Street Address: _____
City: _____
State: _____
Zip Code: _____
Phone Number: _____
Email: _____

1. The Length of the entire fence, including, not including, # of ___ gate(s) is, _____ linear feet. The height of the fence is going to be, 4 ft, 6 ft other.
2. The primary material the fence will be made of is, metal, wood, vinyl, other _____.
3. I will be putting the fence up directly on, or _____ inches/feet from the property line as shown in the diagram
4. My property is best described using the diagram drawn below. Please make your drawing legible.

For small jobs provide a sketch bellow indicating all walls and obstructions within 6 feet. For larger jobs provide a detailed plan review and application. Failure to provide a sketch may delay the approval process.

Select the following fees that apply:

* **REQUIRES SUBMISSION OF PLAN/SKETCH/PROOF OF SHUT OFF**

| Amount | Unit | Fee | Cost & Cost Description |
|--------|------|--|---|
| 1 | Unit | ADMIN FEE \$25 | \$25.00 non-refundable administrative fee required for all permits. |
| 1 | Unit | BASE FEE | \$50.00 non-refundable service fee required for all permits. |
| | Lnft | FENCE - 4 FT CHAIN LINK | \$25.00 per linear foot for new or replacement residential fence up to 45 feet in length. |
| | Lnft | FENCE - 4 FT STANDARD | \$75.00 per linear foot for the first 150 feet plus \$.10 per additional foot. |
| | Lnft | FENCE - 6 FT STANDARD | \$0.25 per linear foot for the first 150 feet plus \$.25 per additional foot. |
| | Lnft | FENCE - 6+ FT - COMMERCIAL | \$125.00 per linear foot for the first 150 feet plus \$.25 per additional foot. |
| | Cost | INDUSTRIAL PERMIT (16 PER 1000) | \$0.016 per \$1000 of project cost* |
| | TBD | MISCELLANEOUS | for unlisted or special fees as provided by officials. |
| | Unit | PERMIT FEE - COMMERCIAL | \$75.00 fee required for commercial property permits. |
| | Unit | PERMIT FEE - INDUSTRIAL | \$100.00 fee required for all industrial property permits. |
| | Unit | REINSPECTION - GENERAL/ROUGH/ADDITIONAL | \$50.00 cost for 1 reinspection. Includes Occupancy(CofO) and Rental(CofC) reinspections. |

I understand that wherever the fence aligns with the property line belonging to another individual I am required to acquire the adjacent property owner's approval prior to permit issuance or installation of the fence. Application must be signed by all property owners involved. In the case of dispute over construction or costs involved, prepare additional letter to the Building Department giving full particulars.

The approvals are listed as follows:

1. I, the owner of the property listed at _____ understand and agree to the request of the neighboring property owner as listed on the application on the other side of this page.

X _____
SIGNATURE

2. I, the owner of the property listed at _____ understand and agree to the request of the neighboring property owner as listed on the application on the other side of this page.

X _____
SIGNATURE

PRINTED

3. I, the owner of the property listed at _____ understand and agree to the request of the neighboring property owner as listed on the application on the other side of this page.

X _____
SIGNATURE

PRINTED

I am not the owner of this property nor the licensee of the business hired to do the work on behalf of the owner, but am an authorized proxy applying for this permit on behalf of the • Owner • Licensed Contractor, and have supplied a copy of the letter signed by the [owner licensee] approving me to pull this permit and any paperwork related to this permit on their behalf. This approval was signed by (please print) _____ and expires on _____.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction.

"Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines."

X _____
Signature of Applicant _____ Date _____

CONTRACTOR REGISTRATION:

All licensed contractors must be registered with the City of Melvindale to do work within the city limits. No permit will be issued without proper registration. Building Contractor Registrations expire annually on 5/31. Registration fee: \$15

WEBSITE:

CITY OF MELVINDALE BUILDING DEPARTMENT: <http://melvindale.org/city-services/building-department>

CITY OF MELVINDALE CODE ONLINE:

https://library.municode.com/mi/melvindale/codes/code_of_ordinances

EMAIL:

The City of Melvindale now offers the option of receiving automatic email notifications when your permits have been finalized. To sign up, remember to add your email address to your permit application.

All new accessory structures must have approval from the building inspector prior to payment and issuance of permits. Building Application Reviews are completed on Wednesday and Friday mornings and results are available after 1pm the same day.

Approved Denied Pending Other _____

Inspector Notes:

Inspector Signature _____ Date _____