



City of Melvindale
 BUILDING DEPARTMENT
 3100 Oakwood Boulevard - Melvindale, Michigan 48122
 (313) 429-1060 - Fax (313) 383-3993
 building@melvindale.org - www.melvindale.org

Zoning Permit Application

Location of Property: _____

The property is: Commercial Industrial Residential - Single Family Multiple Family Rental
Type of Improvement: Addition Alteration Repair or Replacement Demolition C of O C of C
Cost of Improvement and Supplies: \$ _____ **Ownership:** Private Public (Federal, State, Local)

OWNER INFORMATION: Owner is the applicant.
Name: _____
Street Address: _____
City: _____
State: _____
Zip Code: _____
Phone Number: _____
Email: _____

APPLICANT INFORMATION:
Company Name: _____
Name: _____
Street Address: _____
City: _____
State: _____
Zip Code: _____
Phone Number: _____
Email: _____

Select the following that apply: (If you don't see the job you are doing please ask our clerk for assistance.)

Replace Cement New Cement - total square feet: _____

Describe work below. For small jobs provide a sketch, be sure to indicate all walls and obstructions within 6 feet. For larger jobs provide a detailed plan review and application. Failure to provide a sketch may delay the approval process.

Select the following fees that apply:

*** REQUIRES SUBMISSION OF PLAN/SKETCH/PROOF OF SHUT OFF**

Amount	Unit	Fee	Cost & Cost Description
1	Unit	ADMIN FEE \$25	\$25.00 non-refundable administrative fee required for all permits.
1	Unit	BASE FEE	\$50.00 non-refundable service fee required for all permits.
	Cost	INDUSTRIAL PERMIT (16 PER 1000)	\$0.02 \$0.016 per \$1000 of project cost*
	TBD	MISCELLANEOUS	for unlisted or special fees as provided by officials.
	Sqft	NEW - CONCRETE ASPHALT	\$0.15 per sqft for the first 500 sqft with a minimum of \$50.
	Unit	PERMIT FEE - COMMERCIAL	\$75.00 fee required for all commercial property permits.
	Unit	PERMIT FEE - INDUSTRIAL	\$100.00 fee required for all industrial property permits.
	Unit	REINSPECTION - GENERAL/ROUGH/REINSPECTIO	\$50.00 cost for 1 reinspection. Includes Occupancy(CofO) and Rental(CofC) reinspections.
	Sqft	REPLACE - CONCRETE/ASPHALT	\$0.15 per sqft for the first 500 sqft with a minimum of \$50. \$0.10 for each additional sqft over 500sqft.
	Unit	SWIMMING POOL - IN GROUND	\$75.00 per in ground pool/spa/jacuzzi.
	Unit	SWIMMING POOL - SPA, POOL, DECK AREA	\$50.00 per freestanding pool/spa/jacuzzi.
	Each	ZONING BOARD OF APPEALS	\$200.00 per appeal before the zoning board. Plus cost of publication and mailing postage.

Each	ZONING BOARD OF APPEALS-REZONE REQUEST	\$250.00 per rezoning request. Plus cost of publication and mailing postage.
Each	ZONING BOARD OF APPEALS-SPECIAL APPROVAL	\$200.00 per special approval request. Plus cost of publication and mailing postage.
Each	ZONING BOARD-SPECIAL MEETING REQUEST	\$150.00 per special meeting request. Plus cost of publication and mailing postage.

I am not the owner of this property nor the licensee of the business hired to do the work on behalf of the owner, but am an authorized proxy applying for this permit on behalf of the • Owner • Licensed Contractor, and have supplied a copy of the letter signed by the [owner licensee] approving me to pull this permit and any paperwork related to this permit on their behalf. This approval was signed by (please print) _____ and expires on _____.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction.

"Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines."

X

Signature of Applicant

Date

CONTRACTOR REGISTRATION:

All licensed contractors must be registered with the City of Melvindale to do work within the city limits. No permit will be issued without proper registration. Building Contractor Registrations expire annually on 5/31. Registration fee: \$15

WEBSITE:

CITY OF MELVINDALE BUILDING DEPARTMENT: <http://melvindale.org/city-services/building-department>

CITY OF MELVINDALE CODE ONLINE:

https://library.municode.com/mi/melvindale/codes/code_of_ordinances

EMAIL:

The City of Melvindale now offers the option of receiving automatic email notifications when your permits have been finalized. To sign up, remember to add your email address to your permit application.

All new accessory structures must have approval from the building inspector prior to payment and issuance of permits. Building Application Reviews are completed on Wednesday and Friday mornings and results are available after 1pm the same day.

Approved Denied Pending Other _____

Inspector Notes:

Inspector Signature

Date