



City of Melvindale

BUILDING DEPARTMENT

3100 Oakwood Boulevard • Melvindale, Michigan 48122
(313) 429-1060 • Fax (313) 383-3993 • www.melvindale.org

BUILDING CONTRACTOR'S REGISTRATION

All Contractors doing work in the City of Melvindale are required to file a registration form with the City of Melvindale on a yearly basis.

DATE: _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE:MI ZIP: _____

TELEPHONE:() _____ EMAIL: _____

QUALIFYING OFFICER: _____

ADDRESS OF OFFICER: _____

CITY: _____ STATE: _____ ZIP: _____

STATE LICENSE #: _____ EXPIRATION DATE: _____

TYPE: (Circle One) Residential Builder Residential Maintenance & Alterations Contractor Other (Specify)

FEDERAL EMPLOYER I.D. #: _____

WORKER'S COMPENSATION INSURANCE CARRIER: _____

POLICY #: _____ EXPIRATION DATE: _____

LIABILITY INSURANCE CARRIER: _____

POLICY #: _____ EXPIRATION DATE: _____

M.E.S.C. EMPLOYER #: _____

PROVIDE COPIES OF THE FOLLOWING:

- Contractor/Masters License
- Worker's Compensation/Liability Insurance
- Driver's license

There is a \$15.00 registration fee with application. We currently accept cash, check or money order.

Only the registered officer as listed above may pull permits under the license. To add additional individuals capable of pulling on the licensee's behalf please fill out a Contractor Limited Power of Attorney form and submit with identification. Forms are available online or in our office.

Melvindale Registration expires: May 31st *of each year.

"Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this State relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines."

LICENSEE SIGNATURE

DATE