



City of Melvindale

BUILDING DEPARTMENT

3100 Oakwood Boulevard • Melvindale, Michigan 48122
(313) 429-1060 • Fax (313) 383-3993 • www.melvindale.org

VACANT PROPERTY REGISTRATION

VACANT PROPERTY ADDRESS: _____

The legal names of all owners of the property and responsible parties address, phone number, and a copy of their driver's license is required. Additional pages may be attached for more names.

LEGAL OWNER(S): _____
Name of Individual REQUIRED

RESPONSIBLE PARTY: _____
Name of Individual REQUIRED

COMPANY: _____

COMPANY: _____

ADDRESS: _____

ADDRESS: _____

CITY: _____ STATE: ____ ZIP: _____

CITY: _____ STATE: ____ ZIP: _____

PHONE: (____) _____

PHONE: (____) _____

MOBILE: (____) _____

MOBILE: (____) _____

EMAIL: _____@_____

EMAIL: _____@_____

DRIVERS LICENSE NO.: _____

DRIVERS LICENSE NO.: _____

****ATTACH A FULLY LEGIBLE COPY OF ALL REQUIRED DRIVERS' LICENSES.

IS THIS PROPERTY A RENTAL? YES NO

HOW LONG WILL THIS PROPERTY BE VACANT? _____

EXPLAIN THE REASON THE PROPERTY WILL BE VACANT: _____

LIST AND OR ATTACH ALL PLANS FOR RESTORATION, REUSE OR REMOVAL RELATED TO THE PROPERTY:

I, _____ the legal owner or assigned legal representative am hereby acknowledging that I am aware of and intend to comply with Chapter 5 Article XII of the City of Melvindale Code of Ordinances. I am authorizing the City of Melvindale to utilize this information, certifying that I have legal authority to do so. I affirm that the information provided is accurate to the best of my knowledge, and that the addresses provided above for owner and responsible personas are addresses where mail or communications may be sent and can be acknowledged as received. I am hereby granting permission to the City of Melvindale authorized staff to access the exterior of the property for inspection purposes.

Print Name: _____ Signature: _____ Date: _____

Fees: Initial Registration - \$125.

Monthly - \$45 Due on the 7th of each month.

Late Fees: \$25

Commercial and Residential – See Fee Schedule

Check here to pay online.