

Minutes of the City of Melvindale Downtown Development Authority held on Wednesday, December 21, 2021 at 6:00 p.m.

Meeting called to order by Chairperson Marsee at 6:03 p.m. and roll call of Board Members taken:

**PRESENT:** Marsee, Elhasan (arrived 6:14 pm) Kieltyka, Winkles, Khalil, Pullum  
**ABSENT:** Decaire, Abdulla  
**ALSO PRESENT:** Richard S. Ortiz  
Larry Coogan

**21-12-32:** Moved by Khalil and supported by Winkles, that the minutes of the regular meeting held on August 18, 2021 be approved as presented.

**YEAS:** Marsee, Kieltyka, Winkles, Khalil, Pullum  
**NAYS:** None  
**ABSENT:** Decaire, Elhasan, Abdulla

**21-12-33:** Moved by Kieltyka and supported by Khalil, to ratify invoices paid from 7/30/2021 to 12/16/2021, and that the list of paid invoices be placed on file as presented.

**YEAS:** Marsee, Kieltyka, Winkles, Khalil, Pullum  
**NAYS:** None  
**ABSENT:** Decaire, Elhasan, Abdulla

**21-12-34:** Moved by Kieltyka and supported by Khalil, to receive and place on file the communication regarding the reappointment of Janette Decaire.

**YEAS:** Marsee, Kieltyka, Winkles, Khalil, Pullum  
**NAYS:** None  
**ABSENT:** Decaire, Elhasan, Abdulla

Ali Elhasan arrived at this time (6:14 pm).

**21-12-35:** Moved by Winkles and supported by Elhasan, to approve the 2022 DDA Budget as presented:

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**FY 2022 DOWNTOWN DEVELOPMENT AUTHORITY BUDGET**

GL NUMBER	DESCRIPTION	2022 PROPOSED BUDGET
Fund 282 - Downtown Delvelopment Aut		
<b>REVENUES</b>		
282-000-403.000	Current real property tax	170,705.00
282-000-659.000	APPR PRIOR YR FUND BAL	0.00
282-000-664.000	TIME GLASS RENTAL	0.00

282-000-665.000	INT INC/DIVIDEND EARNINGS	20.00
282-000-688.000	Memorial Brick Pavers & Plaques	1,000.00
282-000-689.000	BUILDING FACADE PROGRAM	200.00
282-000-690.000	STREET FAIR	0.00
282-000-691.000	FARMERS MARKET	0.00
282-000-695.000	MISCELLANEOUS REVENUE	0.00
282-000-696.000	LIFE INSURANCE	0.00
TOTAL REVENUES		<u>171,925.00</u>

EXPENDITURES

Dept 484 - RECORD KEEPING

282-484-701.000	Salaries Admin	20,000.00
282-484-727.000	Office Supplies	0.00
282-484-731.000	STREET FAIR	0.00
282-484-732.000	FARMERS MARKET	0.00
282-484-733.000	BUILDING FACADE PROGRAM	20,000.00
282-484-740.000	Operating Supplies	500.00
282-484-817.000	Consultant/Fees	1,560.00
282-484-817.200	Out Side Contract	150,000.00
282-484-818.000	Corporation Counsel	5,000.00
282-484-821.000	ENGINEERING	0.00
282-484-822.000	INSPECTIONS	0.00
282-484-840.000	Edison	24,543.00
282-484-842.000	Gas Service	0.00
282-484-845.000	Water Service	0.00
282-484-956.000	Contingency	0.00
282-484-963.000	Bank Fees	320.00
282-484-965.101	Contribution to General	0.00
282-484-965.271	Contribution to Library Fund	0.00
282-484-968.000	Depreciation	0.00
282-484-983.000	CONSTRUCTION	0.00
Dept 484 - RECORD KEEPING		<u>221,923.00</u>

Dept 728 - ECONOMIC DEVELOPMENT

282-728-899.000	Rental Expense	22,500.00
Net - Dept 728 - ECONOMIC DEVELOPMENT		<u>22,500.00</u>

Dept 751 - Parks & Recreation

282-751-740.000	Operating Supplies	0.00
282-751-817.200	Out Side Contract	4,450.00
282-751-818.000	Corporation Counsel	0.00
282-751-821.000	ENGINEERING	0.00
282-751-822.000	INSPECTIONS	0.00
282-751-840.000	Edison	3,379.00
282-751-845.000	Water Service	265.00
282-751-982.000	Equipment-Purchase	8,880.00
282-751-982.150	PARK IMPROVEMENT	0.00
282-751-982.250	Memorial Paver Installations	125.00

282-751-983.000	CONSTRUCTION	0.00
Net - Dept 751 - Parks & Recreation		17,099.00
		261,522.00
TOTAL EXPENDITURES		261,522.00
NET POSITION - BEGINNING OF YEAR		599,174.00
TOTAL REVENUES		171,925.00
TOTAL EXPENDITURES		261,522.00
NET OF REVENUES & EXPENDITURES		(89,597.00)
PROJECTED NET POSITION - END OF YEAR		509,577.00

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**YEAS:** Marsee, Kieltyka, Winkles, Elhasan, Khalil, Pullum  
**NAYS:** None  
**ABSENT:** Decaire, Abdulla

Public Participation was offered at this time and no one came forward.

**21-12-36:** Moved by Winkles, and supported by Elhasan, to adjourn the meeting at 6:42 pm.  
No objections. So ordered.

Wheeler Marsee  
DDA Chairperson