

Regular Council Meeting of the City of Melvindale was held in the Council Chambers on Wednesday, December 7, 2022 at 7:30 p.m.

The meeting was called to order by Mayor Wheeler T. Marsee, Jr. and roll call was taken:

PRESENT COUNCIL MEMBERS: Jackson, Filipowski, Rauser, Frederick, Densmore, Cartrette

Invocation – Kevin Vincent, Faith Christian Assembly

ALSO PRESENT: Linda Land, City Clerk; Michel Belch, Treasurer; Richard S. Ortiz, City Administrator; Lawrence J. Coogan, Corporation Counsel; Dan Jones, Chief of Police; Lt. Robert Kennaley, Police Department; Laura Ridenour, Fire Marshall; Larrie Ordus, DPW Director; Renee Cook, Fieldhouse

Presentation: Hennessey Engineers – Nick Yuvan, Project Manager - Water Reliability Study, 2023 DWSRF Water Main Project

22-12-290 Moved by Filipowski and supported by Densmore, to approve the Regular Council meeting minutes dated December 7, 2022.

Yeas: Jackson, Filipowski, Rauser, Densmore, Cartrette

Nays: None

Abstain: Frederick

Motion Passes

22-12-291 Moved by Filipowski and supported by Cartrette, to remove from table and confirm the appointment of Karen Frederick, to the Planning Commission, new term expires November 19, 2025.

Yeas: Jackson, Filipowski, Rauser, Densmore, Cartrette

Nays: None

Abstain: Frederick

Motion Passes

Audience Participation

22-12-292 Moved by Cartrette and supported by Densmore, to close the Regular Council meeting at 7:42 p.m.

Passed Unanimously

22-12-293 Moved by Cartrette and supported by Rauser, to open the Public Hearing regarding the Proposed 2023 Budget at 7:42 p.m.

Passed Unanimously

22-12-294 Moved by Cartrette and supported by Filipowski, to close the Public Hearing for the Proposed 2023 Budget at 7:43 p.m. and further 3 (three) calls were made for public comment and seeing none the Public Hearing was closed.

Passed Unanimously

22-12-295 Moved by Cartrette and supported by Filipowski, to reopen the Regular Council meeting at 7:44 p.m.

Passed Unanimously

22-12-296 Moved by Cartrette and supported by Densmore, to approve the City of Melvindale 2023 Proposed Budget as presented.

Fiscal Year 2023 Budget Resolution

WHEREAS, A Public Hearing was held on Wednesday, December 7, 2022 at 7:30 p.m. for the Proposed Budget for the fiscal year 2023; and

WHEREAS, the Mayor and City Administrator did prepare and submit to the Council the Budget for the fiscal year of 2023, in accordance with appropriate federal regulations, state law, and local Charter provision; and

BE IT RESOLVED, that the appropriations for the fiscal year commencing January 1, 2023 and ending December 31, 2023, are hereby authorized on a departmental basis for General Fund and in total for other funds, as follows:

City of Melvindale Budget for Fiscal Year 2023

General Fund

Anticipated Revenue:

Property Tax	7,891,860
State of Michigan	2,367,784
Other Revenue and Financing Sources	<u>2,379,808</u>
Total Revenues and Other Sources	12,639,452

Anticipated Expenditures

Council Total	16,000
---------------	--------

District Court Total	914,945
Mayor Total	70,980
Controller Total	217,027
Election Workers Total	66,140
Professional Fees Total	139,000
Corporation Counsel Total	225,000
City Clerk Total	156,666
Board of Review Total	2,700
Treasurer Office Total	174,648
Data Processing Total	23,390
Police Dept Total	2,223,136
Fire Dept Total	1,773,662
Mutual Aid Total	30,000
Dept of Public Works Total	876,250
Street Lighting Total	218,864
Contribution to Other Funds Total	3,186,311
Refuse Total	652,321
Swimming Pool Total	5,805
Senior Program Total	50,220
Parks & Recreation Total	4,900
Insurances Total	591,464
Retirement Contributions	200,000
Miscellaneous	219,814
Tax Anticipation Notes Issuance	48,300
Total Appropriations	12,087,543

Major Street Fund

Anticipated Revenue:

State of Michigan MVHF Allocations	927,881
Other Rev/FB Approp./Transfers from Other Fnds	21,200
Total Revenues and Other Sources	949,081

Anticipated Expenditures

Surface Maintenance Total	230,400
Sweeping/Flushing Total	16,000
Grass/Weed Control Total	1,700
Storm Drain Maint. Total	2,520
Trees/Shrubs Total	41,200
Traffic Signs Total	12,200
Winter Maintenance Total	22,300
Roadside Parks Total	-
Administration Total	-
Record Keeping Total	2,825
Contribution to Other Funds Total	400,000
Total Appropriations	729,145

Local Street Fund

Anticipated Revenue:

State of Michigan MVHF Allocations	378,274
Other Rev/FB Approp./Transfers from Other Fnds	5
Contribution from Other Funds	400,000
Total Revenues and Other Sources	778,279

Anticipated Expenditures

Surface Maintenance Total	590,690
Sweeping/Flushing Total	55,853
Grass/Weed Control Total	857
Storm Drain Maint. Total	14,997
Trees/Shrubs Total	12,785

Traffic Signs Total	3,200
Winter Maintenance Total	19,200
Administration Total	1,000
Record Keeping Total	1,400
Insurances	3,370
Total Appropriations	703,352
Library Fund	
<i>Anticipated Revenue</i>	312,732
<i>Anticipated Expenditures</i>	336,245
Community Development Block Grant	
<i>Anticipated Revenue</i>	20,000
<i>Anticipated Expenditures</i>	20,000
MERS Defined Benefit Fund	
<i>Anticipated Revenue</i>	3,918,677
<i>Anticipated Expenditures</i>	3,384,845
Downtown Development Authority Fund	
<i>Anticipated Revenue</i>	201,209
<i>Anticipated Expenditures</i>	315,843
Drug Forfeiture Fund	
<i>Anticipated Revenue</i>	6,500
<i>Anticipated Expenditures</i>	5,275
Brownfield Redevelopment Authority Fund	
<i>Anticipated Revenue</i>	10,560
<i>Anticipated Expenditures</i>	10,560
Economic Development Corporation Fund	
<i>Anticipated Revenue</i>	150
<i>Anticipated Expenditures</i>	6,090
General Obligation Debt Service Fund	

<u>Anticipated Revenue</u>	-
<u>Anticipated Expenditures</u>	-
Water and Sewer Fund	
<u>Anticipated Revenue</u>	5,904,755
<u>Anticipated Expenditures</u>	6,030,524
Kessey Fieldhouse Fund	
<u>Anticipated Revenue</u>	445,585
<u>Anticipated Expenditures</u>	445,585
Construction & Debt Retirement Fund (Local Road Millage)	
<u>Anticipated Revenue</u>	1,054
<u>Anticipated Expenditures</u>	-
Self Insurance Fund	
<u>Anticipated Revenue</u>	1,893,779
<u>Anticipated Expenditures</u>	1,893,779

THEREFORE, BE IT FURTHER RESOLVED, that the City of Melvindale adopts the foregoing 2023 Proposed Budget, to be supported by the approximated Tax Millage Rates, to be levied on the respective dates, subject to any adjustments required by application of law (Headlee and Proposal A):

Charter Operating	19.4081	Mills on 7/1/2023
Act 293 Refuse	2.9110	Mills on 7/1/2023
Library	0.9701	Mills on 7/1/2023
S.A. Police & Fire	10.0000	Mills on 12/1/2023
Pension Judgment	2.0000	Mills on 12/1/2023
MERS Pension Judgment	12.0000	Mills on 12/1/2023
Total	47.2892	For FY 2023

Passed Unanimously

22-12-297 Moved by Cartrette and supported by Filipowski, to authorize the City to accept the 2023 Annual Permit Package A – 23150 from Wayne County for Maintenance, Pavement Restoration, and Special Events.

Passed Unanimously

22-12-298 Moved by Cartrette and supported by Filipowski, to accept the Drinking Water Asset Management Grant.

WHEREAS, the City of Melvindale wishes to accept the Drinking Water Asset Management (DWAM) Grant from the Michigan Department of Environment, Great Lakes and Energy (EGLE) for Asset Management Planning and Distribution System Materials Inventory.

NOW THEREFORE BE IT RESOLVED, that the City Manager Richard Ortiz be authorized to sign all necessary documents to accept the Drinking Water Asset Management grant funds in the amount of \$441,227.00

BE IT FURTHER RESOLVED, that City Manager Richard Ortiz, is hereby authorized to approve payments and distributions of the DWAM grant funds on behalf of the city of Melvindale.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MELVINDALE,

WAYNE COUNTY, MICHIGAN THIS 7th DAY OF December 2022.

Passed Unanimously

22-12-299 Moved by Cartrette and supported by Filipowski, to approve the Drinking Water Asset Management Grant Engineering and Construction Services.

WHEREAS, the City of Melvindale applied for and received a Drinking Water Asset Management Grant in the amount of \$441,227.00; and

WHEREAS, this program is expected to be beneficial to the City of Melvindale for the continued improvement of drinking water infrastructure for the period covering 3/3/2021 through 3/3/2025.

WHEREAS, this project will involve work related to the City of Melvindale Asset Management Plan (AMP) and Distribution System Materials Inventory (DSMI), including field verification of service lines and updates to the AMP based on in-depth assessments.

WHEREAS, Hennessey Engineers will also administer the contract and perform the Asset Management Plan Development, perform the field verification of the DSMI location 1 verification, bid out and oversee the DSMI location 2 and 3 verification, to include the construction services for the entire duration of the project; and

WHEREAS, costs of the Asset Management Plan and DSMI construction services will not exceed the total contract amount of **\$110,524.00** that will be covered through the Drinking Water Asset Management Grant.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Melvindale, Wayne County, Michigan to hereby approve Hennessey Engineers to perform engineering and construction services.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MELVINDALE, WAYNE COUNTY, MICHIGAN THIS 7th DAY OF December 2022.

Passed Unanimously

22-12-300 Moved by Rauser and supported by Jackson, to approve payment, for the licensing requirements for the food handlers license, by the City of Melvindale.

Passed Unanimously

22-12-301 Moved by Cartrette and supported by Filipowski, to approve the 2022 Budget Amendment as presented.

General Fund

<u>Anticipated Revenue:</u>	<u>2022</u>	<u>Adjustment</u>	<u>2022 Amend</u>
Property Tax	7,066,465	741,611	7,808,076
State of Michigan	1,931,425	54,887	1,986,312
Other Revenue and Financing Sources	2,535,180	99,610	2,634,790
Total Revenues and Other Sources	11,533,070	896,108	12,429,178

Anticipated Expenditures

Council Total	15,500	500	16,000
District Court Total	902,131	(7,029)	895,102
Mayor Total	71,371	(10,439)	60,932
Controller Total	216,514	-	216,514
Election Workers Total	32,275	(3,275)	29,000
Professional Fees Total	105,177	31,000	136,177
Corporation Counsel Total	225,000	400	225,400
City Clerk Total	156,089	(9,075)	147,014
Board of Review Total	2,700	-	2,700
Treasurer Office Total	176,548	-	176,548
Data Processing Total	22,394	-	22,394
Police Dept Total	2,009,274	(40,000)	1,969,274

Fire Dept Total	1,699,730	7,000	1,706,730
Planning Commission Total	-	-	-
Mutual Aid Total	26,000	3,300	29,300
Dept of Public Works Total	842,574	-	842,574
Street Lighting Total	194,194	18,600	212,794
Contribution to other funds Total	1,430,539	1,890,000	3,320,539
Refuse Total	639,530	(2,100)	637,430
Swimming Pool Total	1,535	5,500	7,035
Senior Program Total	57,670	(13,500)	44,170
Parks & Recreation Total	6,600	5,900	12,500
Insurances Total	611,338	(35,000)	576,338
Retirement Contributions	1,289,851	(1,289,851)	-
Miscellaneous	195,218	80,000	275,218
Tax Anticipation Notes Issuance	40,913	(1,500)	39,413
Total Appropriations	10,970,665	630,431	11,601,096
	562,405		828,082

Passed Unanimously

A moment of silence was offered in memory of Pearl Harbor.

22-12-302 Moved by Filipowski and supported by Cartrette, to receive and place on file the letter of resignation from Rose Panick of the Library Commission, term expires November 20, 2024.

Passed Unanimously

22-12-303 Moved by Filipowski and supported by Cartrette, to table the appointment of Linda Brus to the Library Commission, to fill the unexpired term of Rose Panick, term expires November 20, 2024.

Passed Unanimously

22-12-304 Moved by Filipowski and supported by Cartrette, to table the appointment of Muthana Gubran, to the Planning Commission, term expires November 19, 2025.

Passed Unanimously

22-12-305 Moved by Filipowski and supported by Cartrette, to table the appointment of Akram Gubran to the Planning Commission, term expires November 20, 2024.

Passed Unanimously

Second Audience Participation

22-12-306 Moved by Filipowski and supported by Jackson, to receive and place on file the invoice and cover sheet and authorize the payment of approved invoices totaling \$2,003,857.46 and the electronic transfers totaling \$275,868.61.

Passed Unanimously

22-12-307 Moved by Cartrette and supported by Rauser, to adjourn into closed session at 8:36 p.m., no objections, so ordered.

Passed Unanimously

Wheeler T. Marsee, Jr. Mayor

Linda Land, City Clerk