

Regular Council Meeting of the City of Melvindale was held in the Mayor’s office, 3100 Oakwood Blvd., on Wednesday, June 2, 2021 at 7:30 p.m., VIA ZOOM.

The meeting was called to order by Mayor Wheeler T. Marsee, Jr. and roll call was taken:

PRESENT COUNCIL MEMBERS: Jackson, Filipowski, Rauser, Densmore, Cartrette

***NOTE: All council attended via ZOOM**

ALSO PRESENT (via ZOOM): Linda Land, City Clerk;
 Michel Belch, Treasurer; Lawrence J. Coogan, Corporation Counsel;
 Richard S. Ortiz, City Administrator/Finance Director; Dan Jones, Police Chief;
 Brian Keith, Fire Department Battalion Chief; Larrie Ordus, DPW Director; Brad Burns, Chief Building Official

Councilman Scott Frederick was absent and excused.

Invocation – Deaconess Annette Taylor

21-06-094 Moved by Filipowski and supported by Densmore, to approve the Regular Council meeting minutes dated May 19, 2021.

Passed Unanimously

Audience Participation

21-06-095 Moved by Rauser and supported by Filipowski, to approve the request of Dan Jones, Chief of Police, to install a security fence at the police department lot and further for the cost not to exceed sixteen thousand dollars (\$16,000.00) with funds for the project to come from the general fund.

Passed Unanimously

21-06-096 Moved by Densmore and supported by Cartrette, to accept the fiscal year end, June 30, 2022 budget, for the 24th District Court budget.

BUDGET SUMMARY 24TH JUDICIAL DISTRICT COURT

City of Melvindale	Name of Fund	Fund No.	Budget Year Ending Date
City of Allen Park	General	101	06/30/22

CONTRIBUTIONS (AND REVENUE SOURCES)

PAGE NO.	DEPARTMENT OR CLASSIFICATION ACCOUNT DESCRIPTION	AMOUNT		
		ACTUAL PRIOR YR. 2019/2020	ACTUAL PRIOR YR. 2020/2021	RECOMMENDED 2021/2022
	City of Allen Park	\$1,751,143	\$1,753,441	\$1,786,397
	City of Melvindale	\$875,572	\$876,721	\$893,199
	Investment Interest	\$10,000	\$10,000	\$5,000

	Miscellaneous	\$25,000	\$20,000	\$15,000
	Surplus Previous Fiscal Year	\$150,000	\$175,000	\$175,000
	Probation Department	\$100,000	\$100,000	\$75,000
	TOTAL REVENUES	\$2,911,715	\$2,935,162	\$2,949,596
	OTHER SOURCES			
	TOTAL REVENUES AND OTHER SOURCES	\$2,911,715	\$2,935,162	\$2,949,596

EXPENDITURES (AND OTHER USES)

DEPARTMENT OR CLASSIFICATION		AMOUNT		
PAGE NO.	ACCOUNT DESCRIPTION	ACTUAL PRIOR YR. 2019/2020	ACTUAL PRIOR YR. 2020/2021	RECOMMENDED BUDGET
	Personal Services	\$1,011,561	\$1,027,538	\$1,013,602
	Employee Benefits	\$1,333,730	\$1,299,700	\$1,318,570
	Operating Expenses	\$462,500	\$504,000	\$513,500
	Capital Outlay	\$103,924	\$103,924	\$103,924
	TOTAL EXPENDITURES	\$2,911,715	\$2,935,162	\$2,949,596
	OTHER USES			
	AMOUNTS NEEDED FOR CONTINGENCIES			
	TOTAL EXPENDITURES AND OTHER USES	\$2,911,715	\$2,935,162	\$2,949,596

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL PRIOR YEAR	ACTUAL PRIOR YR. CURRENT YEAR	BUDGET YEAR	
		2019/2020	2020/2021	RECOMMENDED 2021/2022	FINAL ADOPTED
	SALARIES AND WAGES				
701	Salaries	\$1,008,561	\$1,024,538	\$1,010,602	
709	Overtime	\$3,000	\$3,000	\$3,000	
	TOTAL:	\$1,011,561	\$1,027,538	\$1,013,602	
	EMPLOYEE BENEFITS				
714	Longevity	\$14,100	\$14,800	\$12,250	

715	Social Security Tax	\$78,000	\$79,000	\$77,820	
716	Hospitalization Insurance	\$610,000	\$600,000	\$600,000	
716.1	Retiree Health Care New Hire	\$500	\$2,400	\$5,000	
717	Life Insurance	\$8,000	\$10,000	\$10,000	
720	Dental Insurance	\$26,000	\$26,000	\$33,000	
721	Optical Insurance	\$0	\$0	\$0	
722	Retirement Contribution	\$584,630	\$553,500	\$564,000	
722.1	MERS	\$4,500	\$9,000	\$11,500	
723	Worker's Compensation Ins.	\$8,000	\$5,000	\$5,000	
724	Unemployment Comp. Carryover	\$0	\$0	\$0	
724.1	Unemployment Comp. Current	\$0	\$0	\$0	
	TOTAL:	\$1,333,730	\$1,299,700	\$1,318,570	
	OPERATING EXPENSES				
728	Office Supplies	\$40,000	\$40,000	\$40,000	
730	Postage	\$23,000	\$24,000	\$26,000	
768	Uniforms	\$2,000	\$2,500	\$2,000	
808	Auditor	\$18,000	\$18,000	\$23,000	
814	Computer Services	\$65,000	\$65,000	\$68,000	
820	Administrative Expenses	\$2,500	\$2,500	\$2,500	
826	Legal Fees	\$60,000	\$50,000	\$50,000	
835	Witness/Jury Fees	\$6,000	\$6,000	\$6,000	
860	Service Charges	\$20,000	\$20,000	\$20,000	
865	Contract Labor	\$85,000	\$90,000	\$90,000	
873	Travel/Training	\$7,000	\$7,000	\$5,000	
900	Printing/Publishing	\$12,000	\$14,000	\$14,000	
911	Liability Insurance	\$40,000	\$43,000	\$43,000	

101

6/30/2022

EXPENDITURES (AND OTHER USES)

City of Melvindale

Name of Fund

Department

Division

City of Allen Park

General

24TH DISTRICT COURT

Department or Classification**Amount**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACTUAL PRIOR	ACTUAL PRIOR	BUDGET YEAR	
		YEAR	YR. CURRENT YEAR	RECOMMENDED	FINAL ADOPTED
		2019/2020	2020/2021	2021/2022	
	OPERATING EXPENSES (CONT'D)				
934	Equipment Maintenance	\$15,000	\$15,000	\$15,000	
942	Building Rental	\$0	\$0	\$0	
944	Building Maintenance	\$15,000	\$55,000	\$55,000	
945	Building Utilities	\$32,000	\$32,000	\$32,000	
958	Dues/Subscriptions	\$10,000	\$10,000	\$12,000	
965	Reserve for Comp. Abs.	\$10,000	\$10,000	\$10,000	
	TOTAL:	\$462,500	\$504,000	\$513,500	
	CAPITAL OUTLAY				
984	Equipment/Leasehold Improv.	\$100,000	\$100,000	\$100,000	
986	Debt Payments-Postage Mach	\$3,820	\$3,820	\$3,820	
986.1	Debt Payments Interest	\$104	\$104	\$104	
	TOTAL:	\$103,924	\$103,924	\$103,924	
	TOTAL EXPENDITURES:	\$2,911,715	\$2,935,162	\$2,949,596	

REVENUES (AND OTHER USES)

City of Melvindale City of Allen Park	Name of Fund General	Department 24TH DISTRICT COURT	Division
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ACCOUNT NUMBER	Department or Classification ACCOUNT DESCRIPTION	ACTUAL PRIOR YEAR	CURRENT YEAR	Amount	
				BUDGET YEAR RECOMMENDED RANGE 2021/2022	FINAL Adopted
	Fines, Costs, Civil and				
Court	Miscellaneous Revenues			\$2,600,000- \$2,800,000	
	DISTRIBUTION				
	Allen Park (2/3)			\$1,733,333- \$1,866,666	
	Melvindale (1/3)			\$866,666- \$933,333	
	TOTAL:			\$2,600,000- \$2,800,000	
	The Court Reserves the Right to Amend Revenue Projections Based on any				
	Changes or Caseload.				

Passed Unanimously

Second Audience Participation

21-06-097 Moved by Filipowski and supported by Jackson, to receive and place on file the invoice and cover sheet and to authorize the payment of the approved invoices totaling \$624,152.19 and the electronic transfers totaling \$668.22.

Passed Unanimously

21-06-098 Moved by Filipowski and supported by Cartrette, to adjourn at 8:00 p.m., no objections, so ordered.

Passed Unanimously

Wheeler T. Marsee, Jr., Mayor

Linda Land, City Clerk